



MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting
North Tahoe Event Center, 8318 N Lake Blvd.
Kings Beach, CA**

Tuesday, August 13, 2024, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, August 13, 2024, at 2:03 p.m. at the North Tahoe Event Center. Directors Thompson, Daniels, Hughes, Mourelatos, and President Coolidge were present. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Utility Operations Manager Fischer, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. There were no changes to the agenda.

OPEN SESSION

PUBLIC COMMENT –

David Diamond, the incumbent candidate for the Truckee Tahoe Airport District Board, gave public comment regarding his vision for the airport's future.

There were no further requests for public comment.

CLOSED SESSION

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Section 54957.**
Title: General Manager/CEO
- **CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Section 54957.6.** *Agency Designated Representative: Sarah Coolidge, President. Unrepresented Employee: General Manager/CEO and Chief Financial Officer*

The Board resumed in Open Session 3:51 p.m.

OPEN SESSION

REPORTS TO THE BOARD OF DIRECTORS:

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – TTSA Representative Scott Wilson was not in attendance.
- Board Committee Reports – Director Daniels reported that the Development & Planning Committee requested a further explanation of item F-3.; however, the Committee supported both items. President Coolidge reported that the Finance Committee agreed with and supported the items.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from July 9, 2024 – August 12, 2024
- Approve the Regular Meeting Minutes of July 9, 2024, and the Special Meeting Minutes of August 1, 2024
- Authorize the General Manager to Execute a Professional Services Agreement with HDR, Inc. for the Sewer Export System Study
- Declare Items/Vehicles as Surplus and Authorize Sale, Donation, or Disposal as Appropriate
- Adopt Resolutions 2024-19 and 2024-20, Resolutions of the Board of Directors of the North Tahoe Public Utility District Adopting Fiscal Years 2023-2024 and 2024-2025, respectively, Revised Annual Appropriations Limits

General Manager Johnson noted an amendment to item F-5. Resolution 2024-19 to include a third bullet point: “This resolution supersedes and replaces Resolution 2023-09.” It would replace the previously adopted resolution. Additionally, for Resolution 2024-20, the Resolution should include a third bullet point: “This resolution supersedes and replaces Resolution 2024-15.” President Coolidge reminded the Board members that when adopting this Resolution, please note the amendment to these Resolutions.

The Development & Planning Committee members requested that the General Manager explain the purpose of item F-3, the Sewer Export System Study, to the Board. Director Daniels added that it’s a proactive and timely look at our system, knowing we just had a sewer spill.

MOTION: Director Mourelatos moved to approve the consent calendar items as amended. Director Daniels seconded the motion, which carried unanimously in favor.

GENERAL BUSINESS

Advanced Water Metering Infrastructure and Beacon EyeOnWater Software Presentation – UOM Fischer, PIO Broglio, and EOM Pomroy provided a PowerPoint slideshow. The Board and staff discussed the app's features, which display a customer’s water use, continuous use, notifications, and tips. They also discussed the timing of the deployment and installation.

Review, Discuss, and Possibly Authorize the Board President to Execute Amended and Restated Employment Agreements for General Manager/CEO and Chief Financial Officer – Legal Counsel Nelson introduced the item. There was no discussion.

MOTION: Director Mourelatos moved to approve the amended agreements as noted. Director Daniels seconded the motion which carried unanimously in favor.

Public Employee Compensation – Title: General Manager/CEO

- Consider Action and Salary Adjustment based on General Manager/CEO Performance Review**

This item was postponed to a future meeting.

MANAGEMENT TEAM INFORMATIONAL UPDATES – *Reports are informational only, and no action will be taken.*

General Manager/CEO Report – GM Johnson highlighted items from his report, including an update on grant funding. He announced that Senator Alvarado-Gil has switched parties which ultimately stripped of her committees and which may impact SB 1088. In response to President Coolidge’s inquiry regarding the TOT Sponsorship Grant and completion of the County’s trail study, GM Johnson shared that the county’s trail study is moving much slower than anticipated and therefore the County will be awarding years two and three of the grant.

Public Information Officer Report – PIO Broglio highlighted items from his report, including social media and website statistics during the sewer strike incident. The Board complimented PIO Broglio’s communication efforts during the sewer strike incident.

Accounting Department Report for the month ending June 30, 2024 – CFO Van Cleave shared key points from her report. In response to President Coolidge’s inquiry about a year-to-year comparison of capital spend, GM Johnson noted project completion percentages were shared when we had an Engineering Department reorganization discussion; however, staff can bring it back with an annual comparison. Director Daniels added it would tie in with our budget and reserves to fund future projects. CFO Van Cleave announced that 17 customers signed up for the rate relief program to-date.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report. In response to President Coolidge’s inquiry, RPF Manager Oberacker spoke about preliminary discussions with CA State Parks regarding a positive working partnership regarding the patio and perimeter around the NTEC. Director Hughes requested a more formal discussion with the Board. She stated she has been vocal about the impacts of California State Parks taking back management of the Kings Beach State Recreation Area. Director Hughes requested better bike racks at NTEC. Director Daniels thanked RPF Manager Oberacker for all her help mitigating the bike trail and her efforts this summer. The Board and staff discussed the trail etiquette efforts and policies consistent around the basin.

Planning and Engineering Department Report – EOM Pomroy discussed key points from his report. Director Hughes mentioned the benefits from EyeOnWater Smart Meters and expressed interest in seeing similar benefits from our other projects and repairs. She also pointed out that highlighting these benefits would be useful for grant applications. GM Johnson then provided an update on the NTEC Architectural study and the status of the wayfinding sign at the event center in response to Director Mourelatos's questions. President Coolidge suggested focusing on the architectural study now that the dig season is winding down. EOM Pomroy also clarified to Director Thompson that the waterline list only includes completed and connected lines, not dry lines.

Utility Operations Department Report – UOM Fischer provided highlights from his report. The Board thanked Ken and his staff for their response to the sewer incident.

Legal Report – Counsel Nelson provided highlights from his report, including e-bike legislation, based on recent Commission and Board discussions.

BOARD COMMENTS – Director Mourelatos stated he visited the sewer strike site. He complimented the team on their efforts, as there was no trace of the incident. President Coolidge reported she received a positive letter from the Placer Grand Jury in response to their assessment of the Board’s Form 700 and ethics training compliance.

LONG RANGE CALENDAR – The long-range calendar was reviewed, highlighting the following dates:

8/14 – Lake Tahoe Summit @ Roundhill Pines

8/22 – Special Board meeting at NTPUD Administrative Offices Corp Yard

8/26 – Joint Ad hoc Committee for Active Recreation Needs Assessment (status update)

9/16 – Board meeting, 2:30 pm (rescheduled from 9/10)

PUBLIC COMMENT – There were no requests for public comments.

ADJOURNMENT – With no further business to come before the Board, the meeting was adjourned at 5:55 p.m.