



MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting
North Tahoe Event Center, 8318 N Lake Blvd.
Kings Beach, CA**

Tuesday, July 9, 2024, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, July 9, 2024, at 2:00 p.m. at the North Tahoe Event Center. Directors Thompson, Daniels, and President Coolidge were present. Directors Hughes and Mourelatos were absent. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Utility Operations Manager Fischer, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. There were no changes to the agenda.

OPEN SESSION

PUBLIC COMMENT –

Jeff Warnes provided public comment and a written statement which is attached hereto.

There were no further requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS:

The Board and Staff recognized and commended Jesse Lochridge, Utility Operations Compliance Inspector, for his 20 Years of Service to the District.

PUBLIC HEARINGS

AUTHORIZING ANNUAL LEVY OF SPECIAL TAX FOR COMMUNITY FACILITIES

DISTRICT (CFD) 94-1 (Timed Item 3:00 p.m.) - Adopt Resolution 2024-16 of the Board of Directors of the North Tahoe Public Utility District Authorizing the Levy of a Special Tax within Community Facilities District 94-1 for Fiscal Year 2024-2025

President Coolidge opened the public hearing. CFO Van Cleave introduced the item. In response to Director Daniels' comment, General Counsel Nelson noted that Mello Roos is very common in other agencies and usually goes unnoticed. GM Johnson noted that our decision to mail the stickers helps educate and drive value through the Mello Roos. There were no requests for public comment, so the public hearing was closed.

MOTION: Director Daniels moved to Adopt Resolution 2024-16 of the Board of Directors of the North Tahoe Public Utility District Authorizing the Levy of a Special Tax within Community Facilities District 94-1 for Fiscal Year 2024-2025. Director Thompson seconded the motion which carried unanimously in favor. Directors Hughes and Mourelatos were absent from the meeting.

AUTHORIZING ANNUAL LIEN ACTION FOR DELINQUENT AND UNPAID SEWER AND WATER CHARGES (Timed Item 3:05 p.m.) - Adopt Resolution 2024-17 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges

President Coolidge opened the public hearing, and CFO Van Cleave introduced the item. There were no requests for public comment. The public hearing was closed.

MOTION: Director Daniels moved to Adopt Resolution 2024-17 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges. Director Thompson seconded the motion which carried unanimously in favor. Directors Hughes and Mourelatos were absent from the meeting.

REPORTS TO THE BOARD OF DIRECTORS: *Reports are informational only, and no action will be taken.*

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson was not available to provide his report.
- Recreation & Parks Commission Report – Nancy Williams, Alternate Commissioner, provided highlights of her report. The Board and Staff held a brief discussion regarding creating a policy for donating NTEC rental space to non-profits. They also discussed concerns about motorized bikes on our trails.
- Board Committee Reports – Director Thompson mentioned that the Development & Planning committee had asked to make comments on items G-4 and G-6. He pointed out that the Emergency Generator project had only received one bid. Regarding item G-6, he mentioned that these projects had not yet started. Director Daniels provided an update on the Recreation Committee and praised the Commission and RPF Manager Oberacker and her team. They all did a great job, and kudos to the entire Recreation Department.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from June 11, 2024 – July 8, 2024
- Approve Regular Meeting Minutes of June 11, 2024
- Award a Construction Contract and Authorize the General Manager to Execute the Agreement with F.W. Carson, Co. for the 2024 Water Service Line Replacement Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities)
- Award a Construction Contract and Authorize the General Manager to Execute the Agreement with GLA Morris Construction, Inc. for the North Tahoe Event Center Emergency Generator Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) Under CEQA Guidelines § 15301 (Existing Facilities)

- Accept the Annual Independent Audit Report of the Money Purchase Pension Plan for Calendar Year 2023 Conducted by MUN CPAs
- Adopt Resolution 2024-18, A Resolution of the Board of Directors of the North Tahoe Public Utility District Approving an Application for the Truckee Tahoe Airport District 2024 Agency Partnership Program Grant
- Authorize the General Manager to File a Notice of Completion for the Satellite Sewer Pump Station Replacement Project

MOTION: Director Thompson moved to approve the consent items. Director Daniels seconded the motion which carried unanimously in favor. Directors Mourelatos and Hughes were absent from the meeting.

MANAGEMENT TEAM INFORMATIONAL UPDATES – *Reports are informational only, and no action will be taken.*

General Manager/CEO Report – GM Johnson highlighted items from his report, including legislative affairs and grant pursuit. The Directors congratulated GM Johnson on the positive news of the legislative and federal milestones.

Public Information Officer Report – PIO Broglio provided highlights of his report, including sharing copies of the new Tahoe Vista Rec Area guide. He noted he attended a West Coast Emergency Disaster Preparedness conference in Seattle. In response to Director Daniels' inquiry, CFO Van Cleave shared that 14 customers had signed up for the Cares Program Rate Relief program.

Accounting Department Report for the month ending May 31, 2024 – CFO Van Cleave shared key points from her report. In response to Director Daniels, CFO Van Cleave noted that grant money catch-up and rollover will be presented. Director Daniels provided suggestions on the NTEC budgeted versus actual numbers.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report. Director Thompson recommended staffing TVRA with a parking attendant during 4th of July week.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. In response to President Coolidge's inquiry about UPCCAA projects, EOM Pomroy provided an update on the sewer lateral lining project.

Utility Operations Department Report – UOM Fischer provided highlights from his report. He noted staff is focusing on confirming properties in the District don't have lead service lines in compliance with the nationwide EPA mandate. UOM Fischer highlighted the inaugural Operations Rodeo Day as part of the bi-annual employee meeting. President Coolidge complimented the event as a great way to showcase their skills. UOM Fischer reviewed water usage and future smart meter deployment through the Water Smart grant.

Legal Report – Counsel Nelson provided highlights from his report, including legislative updates and the Taxpayer Protection and Government Accountability Act.

BOARD COMMENTS – There were no comments.

LONG RANGE CALENDAR – The long-range calendar was reviewed. GM Johnson highlighted the Tahoe Summit on August 14.

PUBLIC COMMENT – There were no requests for public comments.

The board went into the closed session at 3:36 p.m. with no reportable action anticipated.

CLOSED SESSION –

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: General Manager/CEO*

ADJOURNMENT – With no further business to come before the Board, the meeting was adjourned at 3:50 p.m.