



MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting
North Tahoe Event Center, 8318 N Lake Blvd.
Kings Beach, CA**

Tuesday, June 11, 2024, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, June 11, 2024, at 2:00 p.m. at the North Tahoe Event Center. Directors Thompson, Hughes, Mourelatos, Daniels, and President Coolidge were in attendance. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Utility Operations Manager Fischer, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. The Pledge of Allegiance was recited. There were no changes to the agenda.

OPEN SESSION

PUBLIC COMMENT – There were no requests for public comment.

PUBLIC HEARING (Timed Item 3:00 p.m.): Consider Adoption of the District's 2024 Fiscal Year Operating and Capital Improvement Program Budget

- Adopt Resolution 2024-13 – Adopting the District's Annual Operating and Capital Improvement Program Budgets for Fiscal Year 2024-2025
- Adopt Resolution 2024-14 – Adopting the District's Publicly Available Pay Schedule for Fiscal Year 2024-25
- Adopt Resolution 2024-15 – Establishing the District's Annual Appropriations Limit for Fiscal Year 2024

CFO Van Cleave introduced the item. President Coolidge opened the public hearing. There were no requests for public comment. CFO Van Cleave provided a PowerPoint slideshow and addressed questions about EBIDA and the Appropriations Limit. GM Johnson highlighted typographical errors and two pay scales that were inadvertently included in the resolution that will be corrected before the final resolution is signed. The Board discussed the budget and recommended its adoption.

There were no requests for public comment.

MOTION: Director Mourelatos moved to Adopt:

- **Resolution 2024-13 Adopting the District's Annual Operating and Capital Improvement Program Budgets for Fiscal Year 2024-2025**
- **Resolution 2024-14 Adopting the District's Publicly Available Pay Schedule for Fiscal Year 2024-25**

- **Resolution 2023-15, Establishing the District’s Annual Appropriations Limit for Fiscal Year 2024, with typographical corrections to the resolutions as stated. Director Daniels seconded the motion, which carried unanimously in favor.**

Director Mourelatos reflected on the framework created through the rate study, budgeting process, and future cost of service. He expects staff to bring those sensitive parameters for board evaluation each year.

REPORTS TO THE BOARD OF DIRECTORS: *Reports are informational only, and no action will be taken.*

Tahoe-Truckee Sanitation Agency (T-TSA) Report—Scott Wilson, T-TSA Representative, provided highlights from his report. In response to Director Daniels, Mr. Wilson, and GM Johnson spoke about the flow report. In response to Director Mourelatos’ inquiries, Mr. Wilson spoke about conducting a Class and Compensation study and updating the Mission and Vision statement. President Coolidge added she has noticed a significant positive shift at T-TSA.

Recreation & Parks Commission—Ed Rudloff, Recreation & Parks Commissioner, provided highlights from his report. He mentioned the good attendance at this week’s community beach clean-up and complimented the staff and Rec committee members. Director Mourelatos agreed with Mr. Rudloff and shared that he receives compliments about the summer programs and collaborations with other agencies and businesses to serve the community.

Committee Reports – Director Daniels reported that the Development & Planning Committee recommended the Jacobs agreement. Director Mourelatos reported on the Finance Committee and recommended the four items on the agenda.

CONSENT CALENDAR

- Approve Accounts Paid and Payable for the period from May 14, 2024 – June 10, 2024
- Approve the Special Meeting Minutes of May 8, 2024, Regular Meeting Minutes of May 14, 2024, and Special Meeting Minutes of May 28, 2024
- Approve Issuance of Annual Purchase Orders to Vendors in Amounts Exceeding the General Manager’s Spending Limit Authority
- Authorize the General Manager to Execute a Professional Services Agreement for the National Avenue Water Treatment Plant Equipment Assessment and Recommendations Study
- Adopt Resolution 2024-12 – Authorizing Transfer of Funds from Local Area Investment Fund to the District’s Wells Fargo Account

President Coolidge noted there was a correction to the May regular meeting minutes to clarify the GM’s participation in the TOT Advisory Committee.

MOTION: Director Daniels moved to approve the Consent Calendar with the modifications and corrections as discussed. Director Hughes seconded the motion, which was unanimously approved. Director Mourelatos abstained.

MANAGEMENT TEAM INFORMATIONAL UPDATES – *Reports are informational only, and no action will be taken.*

General Manager/CEO Report – GM Johnson highlighted items from his report including a grant status update. He added the Lunch and Learn hosted by Love Your 5 was well attended by District employees.

Public Information Officer Report – PIO Broglio provided highlights of his report including the KB Elementary School tour at Secline pump station. GM Johnson thanked Ken’s crew for hosting the field trip. Director Mourelatos complimented the NTPUD Employee Association for contributing to the high school scholarship. In response to Director Hughes’ inquiry, PIO Broglio spoke about plaza enhancements. Director Hughes requested a conversation with staff regarding release agreements with the art. President Coolidge requested the TVRA map look different from the Regional Park map.

Accounting Department Report for the month ending April 30, 2024 – CFO Van Cleave shared key points from her report. In response to Director Mourelatos, she provided an update on the status of the Capital budget, mentioning that several new projects will begin in the next few months. CFO Van Cleave also discussed the smooth transition of banking services from BMO to Wells Fargo, assuring that it has been seamless for the customers. In response to Director Hughes’ inquiry, GM Johnson explained that the TRPA deposit serves as a security hold for major projects and is released once the project requirements are met.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report, including tournaments, boat ramp opening, pickleball, and tennis ribbon cutting. In response to Director Daniels’ inquiry, GM Johnson noted we manage the approved food trucks as part of the tournaments.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. PIO Broglio responded to Director Mourelatos’ inquiry and noted the Brockway watermain project will be on the projects page on the District’s website.

Utility Operations Department Report – UOM Fischer provided highlights from his report. UOM Fischer and EOM Pomroy addressed questions about inspections of the water intake line.

Legal Report – Counsel Nelson provided highlights from his report. GM Johnson noted we are actively engaged in the Senate bill process.

BOARD COMMENTS – There were no comments.

LONG RANGE CALENDAR – The long-range calendar was reviewed.

PUBLIC COMMENT – There were no requests for public comments.

The board went into the closed session at 3:52 p.m. with no reportable action is anticipated.

CLOSED SESSION –

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION –** *Pursuant to Section 54957. Title: General Manager/CEO*

ADJOURNMENT – With no further business to come before the Board, the meeting was adjourned at 3:57 p.m.