



MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting
North Tahoe Event Center, 8318 N Lake Blvd.
Kings Beach, CA**

Tuesday, May 14, 2024, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, May 14, 2024, at 2:00 p.m. at the North Tahoe Event Center. Directors Thompson, Hughes, Mourelatos, and Vice-President Daniels. President Coolidge was absent. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Utility Operations Manager Fischer, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, Recreation and Community Events Supervisor Visynei, and Administrative Liaison/Board Secretary Moga. The Pledge of Allegiance was recited. Vice-President Daniels announced there were no changes to the agenda.

OPEN SESSION

PUBLIC COMMENT – There were no requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS

Ops Manager Fischer and the board commend staff Kirk Misiewicz, Ops Maintenance Worker, Cathy Becker, Event Center Manager, and Misty Moga, Administrative Liaison/Board Secretary, for their 5 years of service.

REPORTS TO THE BOARD OF DIRECTORS: *Reports are informational only, and no action will be taken.*

- **Tahoe-Truckee Sanitation Agency (T-TSA) Report** – Scott Wilson, TTSA Representative, provided highlights from his report. In response to Director Mourelatos' inquiry, Mr. Wilson noted the Mission and Vision statement is being updated by staff. Director Hughes and Mourelatos stated they recognize a difference being made in the TTSA organization.
- **Committee Reports** – Director Thompson noted the D&P Committee recommended approval of the consent items.

The Board went into a closed session at 2:49 p.m.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – *Pursuant to Section 54957.6. Agency Designated Representative: Sarah Coolidge, President, and Phil Thompson, Director. Unrepresented Employees: General Manager/CEO and Chief Financial Officer*

The Board returned to open session at 3:13 p.m. with no reportable action.

OPEN SESSION

CONSENT CALENDAR

- Approve Accounts Paid and Payable for the period from April 9, 2024 - May 13, 2024
- Approve the Regular Meeting Minutes of April 9, 2024
- Authorize the General Manager to Execute a Professional Services Agreement with DOWL, LLC for Engineering Design Services for the Satellite Sewer Pump Station Rehabilitation Design Project
- Authorize the General Manager to Execute a Professional Services Agreement for the Secline Beach Enhancement – Planning and Design Project
- Authorize General Manager to Execute a Professional Services Agreement for the Corporation Yard Master Plan Project
- Authorize the Board President to Execute Amendment #2 to the North Tahoe Public Utility District (NTPUD) / Tahoe City Public Utility District (TCPUD) Joint Sewer Facilities Memorandum of Understanding
- Adopt Resolution 2024-09 Declaring an Election be Held in the North Tahoe Public Utility District Jurisdiction, Requesting the Placer County Board of Supervisors to Consolidate this Election with any other Election Conducted on Said Date, and Requesting Election Services by the County Clerk
- Adopt Resolution 2024-10 Proclaiming July is “Parks Make Life Better” Month

GM Johnson noted a typographical error on the Elections Resolution would be corrected prior to signatures.

MOTION: Director Thompson moved to approve the Consent Calendar. Director Mourelatos seconded the motion, which was unanimously approved.

GENERAL BUSINESS

Review, Discuss, and Possibly Adopt Resolution 2024-11 Setting Various Rental Rates at the North Tahoe Event Center – RPF Manager Oberacker introduced the item.

In response to Director Mourelatos's inquiry, GM Johnson explained that the rate-setting process was approved via resolution by a prior board. The ordinance and resolution authorize staff to implement flexible rates. The rack rate is the maximum price based on demand, which allows the Event Center manager the flexibility to negotiate a lower price point. Prop 26 dictates the use of public property, which is a different law than Prop 218, which sets rates for utility services. He added that the fee structure will be reviewed if the event center gets remodeled. RPF Manager Oberacker noted the Recreation Commission's feedback was to provide more consistent discounts to simplify.

The Board held a brief discussion about negotiating and managing the inventory.

Director Mourelatos noted he appreciated the flexibility for government and non-profits who operate on a reduced budget.

MOTION: Director Hughes moved to adopt Resolution 2024-11 - Setting Various Rental Rates at the North Tahoe Event Center. Director Mourelatos seconded the motion which carried unanimously in favor.

Winter 2023/24 North Tahoe Regional Park Peak Parking Fee Review – RPF Manager Oberacker introduced a new item. GM Johnson summarized the main points, explaining that this was a pilot program to test if we could generate revenue and identify any issues and challenges. He considered the program successful because we gained valuable insights. He also talked about parking management. Director Hughes mentioned that the Sustainable Recreation Committee would be interested in knowing the number of passengers in vehicles. Director Mourelatos suggested that any revenue generated should be used to improve infrastructure and parking management solutions. He also asked for daily counts of pedestrians, cyclists, and vehicles for each day of the week to inform future decisions. GM Johnson mentioned that a future parking analysis will involve using advanced trail counters. Vice-President Daniels recommended using automation to prevent traffic congestion. GM Johnson also noted that the District will collaborate with Placer on their overall parking study, and Dixon consultants will assist in addressing some of our questions.

Review, Discuss, and Possibly Approve Employment Agreements for the General Manager/CEO and Chief Financial Officer – General Counsel Nelson introduced the item.

MOTION: Director Mourelatos moved to approve the Employment Agreements for the General Manager/CEO and Chief Financial Officer. Director Hughes seconded the motion which carried unanimously in favor.

MANAGEMENT TEAM INFORMATIONAL UPDATES – *Reports are informational only, and no action will be taken.*

General Manager/CEO Report – GM Johnson highlighted items from his report. He noted the Habitat Conservation Program Grant may be at risk due to a possible budget deficiency in the State. Director Mourelatos noted that the GM will be a member of the new TOT Advisory Committee. He added the importance of the Utility District's role in the TOT and the GM's role as an advisor. In response to Director Mourelatos' Inquiry, GM Johnson spoke about our Greenhouse inventory process.

Public Information Officer Report – PIO Broglio provided highlights of his report. In response to Director Mourelatos, PIO Broglio spoke about advertising and paid advertising. Director Mourelatos spoke about the beachcomber device for public and private beaches.

Accounting Department Report for the month ending March 31, 2024 – CFO Van Cleave provided highlights of her report, including a status update on the transition to Wells Fargo. CFO Van Cleave addressed questions about the rate relief program and whether the landlords could pass it through to the tenants like the District did during the COVID relief program. Director Hughes recommended sending our program to NTRAC, who had discussed the CARES program at their last meeting.

In response to Director Thompson, GM Johnson spoke about grant revenue and open positions.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report, including an art grant for the chalk art event. The board members complimented the summer recreation brochure and all the diverse programs. In response to Director Mourelatos’ inquiry, RPF Manager Oberacker spoke about the different leagues in beach volleyball, pickleball, and tennis.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. In response to Director Mourelatos, GM Johnson provided an update on the NTEC architecture study. In response to Director Mourelatos’s inquiry, GM Johnson noted we could schedule a site tour of our Corp yard. Vice-President Daniels requested revisiting the park shop redesign as part of this. EOM Pomroy provided an update on the Tahoe Keys herbicide case. In response to Director Mourelatos, EOM Pomroy provided the status of laterals replaced for Golden and Rainbow Streets. GM Johnson spoke about targeted communication to property owners about waterline replacement. He added the pace of completion for the connection deadline is on time. They have until the end of 2025.

Utility Operations Department Report – UOM Fischer provided highlights from his report and spoke about the anticipated 3/4-ton trucks.

Legal Report – Counsel Nelson provided highlights from his report. Director Thompson had a follow-up question regarding campaigning for upcoming elections and social media.

BOARD COMMENTS – GM Johnson provided highlights from the Long Range Calendar.

Upcoming events include:

5/28 – Special Board Meeting - budget workshop

5/30 – Cathy’s retirement party

5/31 – Tennis, Pickleball, and Pam Emmerich Pinedrop Memorial trail ribbon cutting

PUBLIC COMMENT – There were no requests for public comments.

The board went into the closed session at 5:21 p.m.

CLOSED SESSION –

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: General Manager/CEO*

Vice-President Daniels noted there was no reportable action during the closed session.

ADJOURNMENT – With no further business to come before the Board, the meeting was adjourned at 5:34 p.m.