



## MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT**  
Regular Meetings are held at the North Tahoe Event Center

**Tuesday, February 13, 2024, at 2:00 p.m.**

### **CALL TO ORDER/ESTABLISH QUORUM**

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, February 13, 2024, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Thompson, Hughes, Mourelatos, Daniels, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Utility Operations Manager Fischer, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. President Coolidge announced there were no changes to the agenda.

**PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):** There were no requests for public comment.

**REPORTS TO THE BOARD OF DIRECTORS:** *Reports are informational only, and no action will be taken.*

**Tahoe-Truckee Sanitation Agency (T-TSA) Report** – TTSA Representative Scott Wilson provided highlights from his report.

**Board meeting reports** – Director Thompson reported that the Development & Planning Committee recommended consent items E.3. & E.4. Director Hughes reported that the Rec Committee recommended items E.6, E.7, and E.8. Director Mourelatos reported that the Finance Committee items E.5, E.9, and E.10. In response to Director Daniels, CFO Van Cleave briefly summarized Item E.9 – MUNN's Annual Pension Audit. Director Mourelatos recused himself from E.7 and E.8 due to real property interests.

**CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from January 9, 2024 – February 12, 2024
- Approve the Regular Meeting Minutes of January 9, 2024 and the Special Joint Meeting of January 31, 2024
- Authorize the General Manager to Execute Purchase Orders with Western Nevada Supply and Badger Meter for Water System Materials and Supplies
- Authorize the General Manager to File a Notice of Completion for the Carnelian Bay & Kings Beach (Golden-Rainbow-Secline) Watermains Project Approve Multi-year Agreements with Microsoft Corporation and CentralSquare Solutions and Authorize Staff to Retroactively Execute the Agreements

- Authorize the General Manager to Execute a North Tahoe Community Alliance North Lake Tahoe Tourism & Business Improvement District (TBID) Funds Grant Agreement for the Secline Beach Enhancement – Planning and Design Project
- Authorize the General Manager to Execute a Placer County Transient Occupancy Tax (TOT) Funds Grant Agreement for the Pam Emmerich Memorial Pinedrop Trail Extension – Planning and Design Project
- Authorize the General Manager to Execute a Professional Services Agreement with Lumos and Associates for the North Tahoe Regional Park Multi-Purpose Trail Connection Project
- Accept the Annual Independent Audit Report of the Money Purchase Pension Plan for Calendar Year 2022 Conducted by MUN CPAs
- Adopt Resolution 2024-05 of the Board of Directors of the North Tahoe Public Utility District Designating the General Manager as the Authorized Agent to Engage with the Federal Emergency Management Agency (FEMA) and the California Governor’s Office of Emergency Services (Cal OES)

**MOTION: Director Hughes moved to approve the Consent Calendar. Director Daniels seconded the motion. Director Mourelatos recused himself from items E.7 and E.8 due to real property interest. The motion carried unanimously in favor.**

**GENERAL BUSINESS**

**Fiscal Year 2023/24 Budget Parameters Mid-Year Review Discussion** – GM Johnson introduced the item and provided a PowerPoint presentation. The Board held a discussion regarding future fleet electrification and charging stations. In response to Director Mourelatos, EOM Pomroy spoke about current and proposed water regulations impacting consumption and reporting. In response to Director Hughes’ inquiry, GM Johnson spoke about the changeable sign board for the NTEC. In response to Director Hughes, GM Johnson noted we continue to participate in and monitor the Climate Transformation Alliance of Truckee-Tahoe.

**Review, Discuss, and Consider Adoption of Resolution 2024-06 – Setting Various Rental Rates for Field and Facility Use at the North Tahoe Regional Park and Tahoe Vista Recreation Area** – RPF Oberacker introduced the item. RPF Manager Oberacker addressed questions about managing park reservations and posting reservation signage. First-come, first-serve courts are available for tennis and pickleball. Director Hughes noted she would like a field house with solar power on Field #4 to be researched further.

**MOTION: Director Thompson moved to Adopt Resolution 2024-06 – Setting Various Rental Rates for Field and Facility Use at the North Tahoe Regional Park and Tahoe Vista Recreation Area. Director Daniels seconded the motion. In response to President Coolidge’s inquiry, RFP Oberacker provided clarification regarding the special event parking and ‘adverse effect’ language in the resolution. The motion carried unanimously in favor.**

**Review, Discuss, and Possibly Nominate Any Special District Representative (Directors) to Serve as a Regular Voting Member and an Alternate Voting Member for Local Agency Formation Commissioner (LAFCO) and Authorize the Board President to Complete the Nomination Form** – GM Johnson introduced the item.

**MOTION:** Director Hughes nominated Josh Alpine to Serve as a Regular Voting Member and Judy Friedmann to serve as an Alternate Voting Member for Local Agency Formation Commissioner (LAFCO) and Authorized the Board President to Complete the Nomination Form. Director Daniels seconded the motion. The motion was called and carried unanimously in favor.

**MANAGEMENT TEAM INFORMATIONAL UPDATES:** *Reports are informational only, and no action was taken.*

**General Manager/CEO Report** – GM Johnson provided highlights from his report, including an upcoming trip to DC with neighboring districts to support Lake Tahoe priorities such as the Lake Tahoe Restoration Act and water infrastructure for fire suppression efforts. Additionally, GM Johnson provided a brief summary of the first quarter customer service survey results.

**Public Information Officer Report** – PIO Broglio provided highlights from his report. Director Mourelatos complimented the NTEC wedding brochure. Director Daniels complimented PIO Broglio’s efforts on the Prop 218 Notice and outreach.

**Accounting Department Report for the month ending December 31, 2023** – CFO Van Cleave provided highlights from her report. Director Thompson complimented the Finance Committee memo. The Board discussed including the memo in future board packets.

**Recreation, Park, and Facilities Department Report** – RPF Oberacker provided highlights from her report. Director Mourelatos requested a copy of the NTEC Manager job description and spoke about the skill set as it’s an important position. Director Hughes requested RPF Manager Oberacker share the peak parking data during the next Sustainable Recreation partnership meeting.

**Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report. He added the next watermain project is currently out to bid.

**Utility Operations Department Report** – UOM Fischer highlighted items in his report, including a typo on the water production chart; it should be 22 million for the Dollar intertie.

**Legal Report** – Legal Counsel Nelson highlighted the legislation that took effect on January 1. He added that the next legislative cycle is ramping up, and bills are being introduced.

**BOARD COMMENTS** – Director Daniels complimented the Utility Rate Open House setup.

**LONG RANGE CALENDAR** – GM Johnson highlighted upcoming events and meetings.

**PUBLIC COMMENTS AND QUESTIONS** – There were no requests for public comment.

**ADJOURNMENT** – With no further business to come before the Board, the meeting was adjourned at 4:57 p.m.