



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Held at the North Tahoe Event Center

Tuesday, February 14, 2023, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, February 14, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Hughes, Daniels, Thompson, Director Mourelatos, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, and Administrative Liaison Moga. District Legal Counsel Nelson was also present. The pledge of allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):

Jim Raiola, Tahoe Vista homeowner, noted he had emailed the Board members. He spoke about his concerns with the California Resources Board's strategic plan implementation regarding phasing out natural gas appliances.

President Coolidge requested a future agenda item regarding this topic.

There were no further requests for public comment. The Board went into Closed Session at 2:09 p.m.

CLOSED SESSION

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Section 54957.**
Title: Chief Financial Officer
- **CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Section 54957.6. Agency Designated Representative: Sarah Coolidge, President. Unrepresented Employee: Chief Financial Officer**

The Board went into Open Session at 2:36 p.m. and noted no reportable action was taken during the Closed Session.

EMPLOYEE ANNIVERSARY AWARDS

General Manager Johnson and Board members commended and thanked Vanetta Van Cleave, Chief Financial Officer, for her 5 Years of Service.

MANAGEMENT TEAM INFORMATIONAL UPDATES:

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson, TTSA Representative, highlighted items from his report, including the proposed rate study. He introduced Richard Pallante, the new General Manager of TTSA. Mr. Pallante provided a presentation and spoke about proposed projects. Director Mourelatos noted he would love to have Mr. Pallante and

Mr. Wilson return with a 10-year project presentation. Mr. Pallante invited the Board and Staff to take a tour of TTSA. Director Mourelatos encouraged them to host primary school tours. Director Hughes thanked him for his presentation and addressing questions and concerns in the community.

General Manager/CEO Report – GM Johnson highlighted items from his report. He spoke about Senator Marie Alvarado-Gil's proposed legislation for wildfire resiliency grants to include water infrastructure. Director Hughes requested an update regarding the work being done with invasive species at the Tahoe Keys.

Public Information Officer Report – PIO Broglio provided highlights from his report. PIO Broglio and the Board members discussed the RCAC's process and specific parameters of conducting the Median Household Income Survey in the grid community.

Accounting Department Report for the month ending November 30, 2022 – CFO Van Cleave provided highlights from her report.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker highlighted items from her report. GM Johnson reminded the Board about the pancake breakfast on March 11.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. Director Daniels recommended reporting the animal streets in the grid as completed on the watermain graphic. In response to Director Mourelatos' inquiry, GM Johnson and Staff discussed water loss in our three water systems, with a majority of water loss in the Tahoe Main system.

In response to Director Mourelatos' inquiry, GM Johnson spoke about the State Revolving Fund Grant process and potential watermain projects it could address.

The Board and GM Johnson briefly discussed the Regional Park stairway project progress during the winter months.

Utility Operations Department Report – UOM Fischer provided highlights from his report. In response to Director Mourelatos' inquiry, UOM Fischer spoke about the process of identifying and responding to a broken pipe in a property. GM Johnson noted we would discuss advanced meters during the budget process.

Legal Report – Legal Counsel Nelson provided highlights of his reports. The Board and Staff discussed the new initiative for the 2024 ballot – The taxpayer Protection and Government Accountability Act.

Board Committee Reports – Director Mourelatos provided highlights from the Finance Committee, including the Event Center numbers and increased activity.

Director Thompson noted the Personnel Committee recommended the Water Quality Control Technician job description.

CONSENT CALENDAR: *Consent Calendar items are routine items that are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from January 10, 2023 – February 13, 2023
- Approve Regular Meeting Minutes of January 10, 2023
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Approve the Revised Job Description for the Water Quality Control Technician

MOTION: Director Daniels moved to approve the Consent Calendar. Director Mourelatos seconded the motion, which carried unanimously.

GENERAL BUSINESS

Budget Workshop – Fiscal Year 2022/23 Budget Parameters Mid-Year Review – GM Johnson provided a PowerPoint presentation. The Board and Staff held a discussion on operational highlights and future needs.

The Board and Staff discussed Computerized Maintenance Management Software (CMMS), leveraging the data, and the need for internal Lucity work order software expertise.

Director Mourelatos inquired about outsourcing the boat ramp operations. GM Johnson noted that we might evaluate that option, but there are customer service level components.

In response to President Coolidge’s inquiry, GM Johnson provided a progress update on the NTEC architectural assessment. Additionally, GM Johnson provided an update on the progress through the NTEC Monument sign and the County’s design review study.

The Board and Staff discussed addressing staffing needs with possible internships and high school senior projects.

In response to Director Daniels’ Vac-Con truck inquiry, UOM Fischer noted our current Vac-Con truck is seven years old and approaching its end of life.

The Board and Staff discussed the potential opportunity to collect contact information and cross-communicate between the current software systems, CivicRec and Springbrook.

Public Employee Compensation – Title: Chief Financial Officer Consider Actions Regarding Chief Financial Officer Performance Review

GM Johnson introduced the item.

MOTION: President Coolidge moved to approve the District’s Employment Agreement with the Chief Financial Officer under the current contract, a full one-time performance bonus of \$17,644.60, and to eliminate future bonuses and roll it into the salary of \$210,000, including a \$500 a month vehicle allowance. Director Mourelatos seconded the motion, which carried unanimously in favor.

BOARD COMMENTS – There were no board comments.

LONG RANGE CALENDAR – GM Johnson provided the following meeting/event highlights:

- 2/15: Placer County funding committee meeting at the Event Center. This meeting has a strong impact on this district and area.
- 2/16 is the Special Joint Meeting with TCPUD – discussing Active Recreation Needs Assessment Phase II.
- 3/11 is the annual Snowfest Pancake Breakfast.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

ADJOURNMENT - There being no further business to come before the Board, the meeting adjourned at 6:35 p.m.