



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Regular Meetings are held at the North Tahoe Event Center

Tuesday, August 8, 2023, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, August 8, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Thompson, Hughes, Mourelatos, Daniels, and President Coolidge (Directors Hughes left the meeting at 5:30 p.m., and Director Mourelatos left the meeting at 7:28 p.m.). District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave (via Zoom), Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Recreation, Parks, and Facilities Manager Oberacker, Human Resources Manager Harris, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited.

During the review of the agenda, Director Thompson requested Consent Item G.3. be pulled for General Business discussion. It will be item H.2. and discussed after the Cost-of-Service Study.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.): No requests for public comment were made.

The Board went into Closed Session at 2:05 p.m. President Coolidge noted that there would be no reportable action taken during the Closed Session.

CLOSED SESSION

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – Pursuant to Section 54957.
Title: General Manager/CEO
- **CONFERENCE WITH LABOR NEGOTIATORS** – Pursuant to Section 54957.6. Agency Designated Representative: Sarah Coolidge, President. Unrepresented Employee: General Manager/CEO

OPEN SESSION - The Board resumed Open Session at 3:09 p.m.

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action was taken.*

- **Tahoe-Truckee Sanitation Agency (T-TSA) Report** – Scott Wilson, TTSA Representative, provided highlights from his report. In response to Director Daniels' inquiry, Mr. Wilson spoke about the employees' health benefits update. Director Hughes complimented TTSA for their collaboration. President Coolidge congratulated TTSA for becoming part of the Alliance.

- **General Manager/CEO Report** – GM Johnson provided highlights from his report, including an update on the Lake Tahoe Summit held at the NTEC on August 9. He highlighted the water infrastructure for fire suppression article and spoke about Senator Alvarado-Gil's efforts and programs focused on our initiatives.
- **Public Information Officer Report** – PIO Broglio provided highlights from his report. GM Johnson and the Board members briefly discussed the RCAC survey preliminary results and next steps. Director Hughes requested an update on Secline's planning, design, and timeline.
- **Accounting Department Report for the month ending June 30, 2023** – CFO Van Cleave provided highlights from her report.
- **Recreation, Park, and Facilities Department Report** – RPF Oberacker provided highlights from her report. Director Daniels gave kudos to the Recreation & Parks team.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report and noted the Pam Emmerich Memorial Pinedrop trailhead project has begun. Director Daniels complimented the TVRA Scenic Overlook project ribbon-cutting event and the work done by the engineering team.
- **Utility Operations Department Report** – UOM Fischer provided highlights from his report. The Board and Staff discussed the water and sewer averages and the factors that could contribute to sewer flows, such as I&I. GM Johnson spoke about leveraging the Lucity work order system for trend analysis and projections.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report.
- **Board Committee Reports** –
Director Thompson noted that the Development & Planning Committee requested to pull Consent Calendar item G.3. for further board discussion but recommended the rest of the items. Director Mourelatos noted that the Finance Committee recommended the financial items and deferred discussion of the ratios until the next meeting.

CONSENT CALENDAR: *Consent Calendar items are routine items that are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from July 11, 2023 – August 7, 2023
- Approve Regular Meeting Minutes of July 11, 2023 and Special Meeting Minutes of July 19, 2023
- Authorize the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor (This item was pulled off the Consent Calendar and moved to General Business item H.2. for further discussion)
- Award a Construction Contract and Authorize the General Manager to Execute the Agreement with Ruppert, Inc. for the Carnelian Woods Service Lateral and Meter

Replacement Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities)

- Award Construction Contract and Authorize the General Manager to Execute the Agreement with Intermountain Slurry Seal, Inc. for the 2023 Pavement Maintenance Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities)
- Adopt Resolution 2023-12 to Accept Public Utility Facilities Improvements on Turquoise Avenue
- Authorize the General Manager to File a Notice of Completion for the Tahoe Vista Recreation Area Peninsula Improvements Project
- Authorize the General Manager to File a Notice of Completion for the North Tahoe Regional Park ADA Access and Stairway Rebuild Project
- Authorize the General Manager to Execute a Fiscal Year 2022/23 Purchase Order Increase with Logically, Inc.

President Coolidge noted Consent Calendar item G.3. will be pulled for discussion. In response to President Coolidge's inquiry, GM Johnson clarified that the slurry seal project expanded due to good unit rates.

MOTION: Director Hughes moved to approve the consent calendar with item G.3. moved to General Business Item H.2. for further Board discussion. Director Daniels seconded the motion to approve the consent calendar, which carried unanimously in favor.

GENERAL BUSINESS

Water and Wastewater Utilities Cost-of-Service Study Workshop – Presentation by Shawn Koorn of HDR – GM Johnson introduced the item. Mr. Koorn provided a PowerPoint presentation. The Board held a Cost-of-Service Study Workshop. They discussed alternative scenarios for rates to address future capital projects, including long-term borrowing options, prioritizing projects, the cost to the consumer, and future and potential financing scenarios for acquisitions and grants. The Board discussed supporting option 8 to support capital projects and re-allocate property tax support of G&A out of the water fund.

The Board took a brief recess.

Authorize the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor (previously Consent Calendar Item G.3.) – GM Johnson introduced the item. The Board and Staff held a long discussion about the different multi-purpose tractor and the pros and cons of each piece of equipment. Director Daniels recommended tabling this item for further discussion at the next meeting.

MOTION: Director Mourelatos moved to Authorize the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor. Director Daniels seconded the motion. The vote was 2-2. Director Hughes was no longer in attendance. The motion failed due to a lack of support.

Director Mourelatos left the meeting at 7:28 p.m.

Review, Discuss, and Consider Authorizing the General Manager to Execute Multiple Agreements to Proceed with Voter Survey and Ballot Design Services for the North Lake Tahoe Active Recreation Facility Needs Assessment – Phase III – RPF Oberacker introduced the item. GM Johnson noted that the ad hoc committee reviewed and recommended approval. He added that Placer County may be interested in participating and would be a cost-share partner. Director Thompson and Daniels spoke about solidifying a land use agreement with Placer County for the Firestone property before moving through the process. GM Johnson said they want to do an environmental analysis before entering into a land use agreement. The land is deed-restricted to recreation, but we would be advancing at-risk.

MOTION: Director Thompson moved to authorize the General Manager to execute multiple agreements to proceed with voter survey and ballot design services for the North Lake Tahoe Active Recreation Facilities Needs Assessment Phase III. Director Daniels seconded the motion, which carried unanimously in favor. Directors Hughes and Mourelatos were no longer in attendance. Director Daniels requested a follow-up with Placer County regarding the land use of the Firestone property.

Outside Agency Presentation Discussion – This item was tabled to the next meeting for a full board discussion. President Coolidge invited the Board members to think about topics to bring back at the next meeting.

Public Employee Compensation – Title: General Manager/CEO – President Coolidge announced the following action resulted from the Board’s discussion during closed session.

MOTION: President Coolidge moved to approve a 4.5% salary on GM Johnson’s anniversary date. Director Daniels seconded the motion, which carried unanimously (3-0). Directors Hughes and Mourelatos were no longer in attendance.

LONG RANGE CALENDAR – GM Johnson noted the Board is required to complete AB1234 ethics training, which will be hosted at the CSDA conference, online, or General Counsel Nelson could provide a training.

PUBLIC COMMENT AND QUESTIONS: There were no requests for public comment.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 7:53 p.m.