



## MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT**  
Regular Meetings are held at the North Tahoe Event Center

**Tuesday, December 12, 2023, at 2:00 p.m.**

### **CALL TO ORDER/ESTABLISH QUORUM**

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, December 12, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Thompson, Hughes, Mourelatos, Daniels, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. President Coolidge announced there were no changes to the agenda.

**PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):** No requests for public comment were made.

**REPORTS TO THE BOARD OF DIRECTORS:** *Reports are informational only, and no action will be taken.*

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – TTSA Representative Scott Wilson was not in attendance.
- Board meeting reports – Director Daniels reported that Development & Planning Committee reviewed the consent items and has some clerical items in the Caltrans agreement but recommended approval. President Coolidge reported on the Personnel and Finance Committee and recommended the finance consent items.

**CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from November 14, 2023 – December 11, 2023
- Approve the Special Meeting Minutes of November 13, 2023, and the Regular Meeting Minutes of November 14, 2023
- Authorize the General Manager to Execute an Agreement with the California Department of Transportation for Storage of Snow in the North Tahoe Regional Park
- Authorize the General Manager to Execute an Increase to the Annual Purchase Order with Western Nevada Supply for Water and Wastewater System Materials and Supplies
- Authorize Funding a Portion of the District's CalPERS Unfunded Pension Liability Obligation
- Authorize the General Manager to Execute Agreements with the California Department of Transportation for Utility Adjustments in State Route 28

Director Mourelatos recused himself from Consent Calendar Item 3, Caltrans Snow Storage Agreement, due to real property interests. In response to Director Daniels' inquiry, CFO Van Cleave answered questions regarding CalPERS' Unfunded Pension Liability item. The Directors thanked the CFO for her presentation, the Finance Committee Report, the memo, and the ratios.

**MOTION: Director Hughes moved to approve the Consent Calendar. Director Mourelatos recused himself from Consent Calendar Item 3 due to real property interest. Director Daniels seconded the motion, which carried unanimously in favor.**

### **GENERAL BUSINESS**

**Review, Discuss, and Possibly Accept the Annual Independent Audit Report of Financial Statements for Fiscal Year 2022-2023 with a Presentation by Brad Bartells of MUN CPAs** – Mr. Bartells provided a PowerPoint slideshow of a summary of audit results and an unmodified report. The Board recognized the NTPUD Accounting team. Controller Pommerenck thanked the Board for their support.

**MOTION: Director Daniels moved to accept the annual independent audit report of the financial statements for Fiscal Year 2022-2023. Director Mourelatos seconded the motion. The motion carried unanimously.**

**Review, Discuss, and Possibly Set the Date/Time for the Public Hearing on Proposed Wastewater and Water Rate Adjustments and Discuss the Public Notice Campaign. Messaging** – GM Johnson introduced the item. The Board and Staff discussed the public hearing date, Prop 218 noticing requirements, and the open house. Director Hughes inquired about remote access for the public. PIO Broglio shared the multiple opportunities for input. The Board and Staff reviewed the fire suppression and resiliency messaging. They discussed the proposed rate relief program. Director Daniels requested that the rate relief program details be available during the open house in February.

**MOTION: Director Hughes moved to set the public hearing date for March 7, 5 p.m. at North Tahoe Event Center. Director Daniels seconded the motion. The motion carried unanimously.**

President Coolidge suggested including a QR code for Spanish translation and suggested using the language "income qualified."

The Board and Staff discussed hosting an open house on Tuesday, 2/13, from 6 to 8 p.m. after the regular February board meeting.

**Review, Discuss, and Provide Direction to Staff Regarding North Tahoe Regional Park Peak Parking Fees for Winter 2023** – RPF Oberacker introduced the item. Director Daniels provided historical information on the parking fees in the park. The Board and Staff held a long discussion about the \$20 price point for parking on peak weekends, sustainable tourism, future parking management, and enforcement. GM Johnson spoke about this as a pilot program to

gather data for future operations and concessionaires. Directors Daniels and Hughes expressed keeping the fee modest until further analysis could be done.

## **BOARD ORGANIZATIONAL MATTERS FOR CALENDAR YEAR 2024**

**Selection of Officers for 2024** – The Board discussed the officer positions.

- a. President
- b. Vice President
- c. Secretary

Director Thompson nominated Daniels for president. The motion failed due to a lack of support. After a brief discussion, the Board coalesced around selecting the same officers as 2023.

**Motion: Director Daniels moved to keep the same officers. Directors Thompson seconded the nomination. The motion carried unanimously.**

**Committee Appointments for 2024** – After a brief discussion, the Board agreed to keep the same committee assignments as in 2023.

- Development and Planning Committee – Directors Thompson/Daniels
- Finance Committee – Directors Mourelatos/Coolidge
- Personnel Committee – Directors Thompson/Coolidge
- Recreation and Parks Committee – Directors Hughes/Daniels
- Other Committees:
  - Active Recreation Ad Hoc: Directors Daniels/Mourelatos
  - Communication & Outreach Ad Hoc: Directors Hughes/Mourelatos

Director Mourelatos requested the Board to consider an Ad Hoc Committee for the NTEC Architectural Study.

**MOTION: Director Hughes moved to keep the current 2023 committee assignment. Director Daniels seconded the motion. The motion carried unanimously.**

**Set Regular Meetings and Committees Date/Time/Locations for 2024** –

**MOTION: Director Thompson moved to retain the current regular board meeting schedule as the 2nd Tuesday of the month, 2 p.m., held at the North Tahoe Event Center. Director Hughes seconded the motion, which was carried unanimously in favor.**

**MANAGEMENT TEAM INFORMATIONAL UPDATES:** *Reports are informational only, and no action was taken.*

- **General Manager/CEO Report** – GM Johnson shared the Tahoe Water for Fire Suppression partnership video. It was done as part of CSDA’s virtual tour. In response to Director Hughes’ inquiry, GM Johnson provided an update regarding the legislative strategy and state budget shortfall for the next year.

- **Public Information Officer Report** – PIO Broglio provided highlights from his report. He announced our NTCA’s Community Vitality and Economic Health Investment Program \$100,000 grant request was granted to enhance the Pam Emmerich Memorial Pinedrop trail. In response to Director Mourelatos, PIO Broglio spoke about the wayfinding signage project in the parks.
- **Accounting Department Report for the month ending October 31, 2023** – CFO Van Cleave provided highlights from her report. She reviewed Leverage Ratios. In response to Director Mourelatos, CFO Vanetta noted that <.05 is a reasonable and conservative indicator and industry standard and makes us attractive to lenders. The Board and Staff discussed debt financing as an option and the need for a debt policy.
- **Recreation, Park, and Facilities Department Report** – RPF Oberacker provided highlights from her report. In response to Coolidge’s inquiry, RPF Oberacker spoke about the logistics and process for statistically valid polling for the active recreation needs assessment.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report.
- **Utility Operations Department Report** – UOM Fischer was not in attendance. EOM Pomroy provided highlights from UOM Fischer’s report.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report. There were no questions.

**BOARD COMMENTS** – Director Daniels wanted to publicly thank Event Center Manager Becker for setting the bar for the event center.

**LONG RANGE CALENDAR** – GM Johnson reviewed the following Long-Range calendar items. He noted the Joint Special meeting with TCPUD will held on January 31, 11 a.m., at the North Tahoe Event Center.

**PUBLIC COMMENT AND QUESTIONS:** There were no requests for public comment.

The meeting went into a closed session at 6:11 p.m.

**CLOSED SESSION**

- **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

*Property: Water rights and easements in various locations within the NTPUD service area*

*Agency negotiator: Bradley A. Johnson, General Manager/CEO*

*Negotiating parties: Craig Fox, Fulton Water Company*

*Under negotiation: Price and Terms of Payment*

*Property: Water rights and easements in various locations within the NTPUD service area*

*Agency negotiator: Bradley A. Johnson, General Manager/CEO  
Negotiating parties: Sean Gray, Agate Bay Water Company  
Under negotiation: Price and Terms of Payment*

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – Pursuant to Section 54957. Title: Chief Financial Officer
- **CONFERENCE WITH LABOR NEGOTIATORS** – Pursuant to Section 54957.6. Agency Designated Representative: Sarah Coolidge, President, and Phil Thompson, Director. Unrepresented Employees: General Manager/CEO and Chief Financial Officer

No reportable action was taken during the closed session.

**ADJOURNMENT** – With no further business to come before the Board, the meeting was adjourned at 7:38 p.m.