



## MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT**  
Regular Meetings are held at the North Tahoe Event Center

**Tuesday, November 14, 2023, at 2:00 p.m.**

### **CALL TO ORDER/ESTABLISH QUORUM**

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, November 14, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Thompson, Hughes, Mourelatos, Daniels, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. President Coolidge announced that item D.2., the Recreation and Parks Commission Report, would be heard first.

Phil Thompson requested to discuss E.5. for full board discussion.

**PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):** No requests for public comment were made.

**REPORTS TO THE BOARD OF DIRECTORS:** *Reports are informational only, and no action will be taken.*

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson, TTSA Representative, provided highlights from his report, including his tour of the new hypochlorite system.
- Recreation & Parks Commissioner Report – Ingrid Heggen, Commission Chair, provided highlights from her report. The members of the board expressed their appreciation to the Commission for their thoughtful selection of the Resident Sticker artwork. The Board discussed the recent discovery of New Zealand mudsnail invasive species discovery in Lake Tahoe. RPF Oberacker noted we are following TRPA's lead and keeping abreast with developing information and will provide signage and information to non-motorized users about 'Clean, Drain and Dry' procedures. Chairperson Heggen complimented the programming and CivicRec software registration capabilities. She added there is a buzz in the community with conversations about park improvements and recreation programming.

**CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from October 10, 2023 – November 13, 2023

- Approve Regular and Special Meeting Minutes of October 10, 2023
- Authorize the General Manager to File a Notice of Completion for the Carnelian Woods Service Lateral and Meter Project
- Authorize the General Manager to File a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project
- (Moved to General Business F.0.) Authorize Changes to the Incentive Certification Program for the Recreation & Community Event Supervisor Position

GM Johnson addressed Director Daniels' inquiry regarding the CAP Committee and Habitat Conservation grant funding and project coming in under budget.

Director Daniels noted the items heard during the Development & Planning Committee meeting were recommended for approval.

**MOTION: Director Daniels moved to approve the Consent Calendar (E.1.-E.4.) with E.5. moved to General Business item F.0. Director Thompson seconded the motion, which carried unanimously in favor.**

#### **GENERAL BUSINESS**

**(Previously Consent Item E.5.) Authorize Changes to the Incentive Certification Program for the Recreation & Community Event Supervisor Position** – GM Johnson introduced the item. The Board and Staff discussed the current needs with programming, the Boys & Girls Club van fleet inventory, and the current Incentive Certification Program. Director Thompson expressed he is not in favor of this as it applies to one position, and B&GC recently purchased SUVs with limited seating.

**Motion: Director Hughes moved to Authorize Changes to the Incentive Certification Program for the Recreation & Community Event Supervisor Position. Director Mourelatos seconded the motion. Director Thompson discussed the passenger capacity of the B&GC vans went from 15 to 10 people, and we aren't currently transporting anyone. The motion was carried 4-1 with Director Thompson opposed.**

**Review, Discuss, and Select Resident Benefit and Park Supporter Sticker Artwork for 2024-2025** - After a brief discussion, the Board supported the Commission's selection of artwork on page 23 of the Board packet. Director Mourelatos complimented this contest and asked if we could consider expanding the program for the parking pass for Airbnb and hotels for a donation. GM Johnson spoke about the next steps, technology, parking management, and tracking as our visitation expands. Director Daniels recommended putting these artistic entries into our next activity guide.

**MOTION: Director Hughes moved to select the Resident Benefit and Park Supporter Sticker Artwork by Addie Jewett for 2024-2025. Director Mourelatos seconded the motion, which carried unanimously in favor.**

**Receive and Discuss the Tahoe Vista Recreation Area Boat Ramp Operations End of Season Report** – RPF Oberacker introduced the item. Recreation and Community Events

Supervisor Ben Visnyei provided the end-of-season report. During the meeting, the Board and Staff discussed several topics related to the 2023 Boat Ramp season, including CivicRec's data, daily use fees, boat traffic, and the impact on highways. Additionally, the Board members discussed the Commission's suggestions for improvements such as better signage, expanding the summer season and hours, and offering advance reservations. The Board and Staff discussed ideas to generate revenue by utilizing the TVRB parking lot. Director Mourelatos suggested a peak-summer launch fee for visitors. He requested an annual report that includes all aspects of the TVRA parcel to help guide future capital decisions.

### **Review, Discuss, and Provide Feedback on the Draft North Tahoe Event Center**

**Architectural Planning Study** – GM Johnson introduced the item and provided a PowerPoint slideshow. The Board and Staff discussed design features such as the pitched roof, a second story, storage, and KBSRA's master plan to expand the plaza. Additionally, they discussed perceived friction points such as access and parking. GM Johnson noted Brockway Vista Paper Street was quitclaimed to the State and was confirmed through a title search. Director Hughes suggested re-branding the Event Center, seeking feedback from community partners, and incorporating historical memorabilia into the re-design. She also suggested including energy efficiency in the Engineering Assessment as it could be a candidate for grant funding. She added that the bridal room could be improved if brides are prime customers. Director Mourelatos addressed the customer mix and revenue analysis. He requested a business plan be included with the study. He agreed there needs to be more community focus in the study. In response to President Coolidge, GM Johnson noted that a potential future recreation center would not displace current programs. Rather, it would complement current programs and usage.

The board took a brief recess.

**MANAGEMENT TEAM INFORMATIONAL UPDATES:** *Reports are informational only, and no action was taken.*

- **General Manager/CEO Report** – GM Johnson provided highlights from his report, including legislative affairs updates and grant opportunities. In response to Mourelatos' inquiry, GM Johnson spoke about the County's grant program, prioritization, and commitment over the next three years. The Board and Staff discussed future trail projects and priorities.
- **Public Information Officer Report** – PIO Broglio provided highlights from his report.
- **Accounting Department Report for the month ending September 30, 2023**– CFO Van Cleave provided highlights from her report.
- **Recreation, Park, and Facilities Department Report** – RPF Oberacker provided highlights from her report. She announced the Tennis and Pickleball Courts are now open, and the grand opening will be in Spring 2024 with agency partners.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report. The Board and Staff discussed satellite pump station improvements.

- **Utility Operations Department Report** – UOM Fischer provided highlights from his report, including a personnel update. He announced Leo King was promoted from seasonal to full-time. He addressed questions about water and sewer flows.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report. There were no questions.
- **Board Committee Reports** – Director Daniels reported that the Development & Planning Committee recommended approval of the Notice of Completion items. She provided an update on the Mountain Housing Council and its next steps. Director Hughes thanked Director Daniels for her participation. President Coolidge reported that the Finance Committee recommended updating our Reserve Policy.

**BOARD COMMENTS** – Director Mourelatos thanked staff for their hard work on the Cost-of-Service Study. He provided an update on the Zone 1 TBID meeting. The Board and Staff held a brief discussion about the North Tahoe Community Alliance three-year grant process.

**LONG RANGE CALENDAR** – GM Johnson reviewed the following Long-Range calendar items.

- Cost of Service public hearing is tentatively scheduled for Tuesday, March 7, 5 p.m.
- A Joint Special Board Meeting with TCPUD is targeted for late January. The meeting will review the results from the Active Recreation Needs Assessment polling and potential next steps.
- There is a potential need for a Special Board meeting before the next regular meeting to approve the Caltrans contract with snow storage.
- Community Tree Lighting and pictures with Santa will be held on December 1.
- Boys & Girls Club thanksgiving is Thursday, November 16.

**PUBLIC COMMENT AND QUESTIONS:** There were no requests for public comment.

The meeting went into a closed session at 6:12 p.m.

#### **CLOSED SESSION**

- **CONFERENCE WITH LEGAL COUNSEL** - Aqueous film-forming foams product liability litigation MDL No2:18-mm-2873-RMG (City of Camden, et al., v. 3M Company and City of Camden, et al., v. E.I. DuPont de Nemours and Company et al.)
- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: Chief Financial Officer*

There was no reportable action taken during the closed session.

**ADJOURNMENT** - There being no further business to come before the Board, the meeting was adjourned at 6:36 p.m.