



## MINUTES

**NORTH TAHOE PUBLIC UTILITY DISTRICT**  
Regular Meetings are held at the North Tahoe Event Center

**Attendance by Teleconference:**  
46-3907 Kapuna Rd., Honokaa, HI 96727

**Tuesday, October 10, 2023, at 2:00 p.m.**

### **CALL TO ORDER/ESTABLISH QUORUM**

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, October 10, 2023, at 2:38 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Thompson, Hughes, Mourelatos, Daniels (via Zoom), and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited.

**PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):** No requests for public comment were made.

**REPORTS TO THE BOARD OF DIRECTORS:** *Reports are informational only, and no action will be taken.*

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson, TTSA Representative, provided highlights from his report.

**CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from September 12, 2023 – October 9, 2023
- Approve Regular and Special Meeting Minutes of September 12, 2023
- Authorize the General Manager to File a Notice of Completion for the 2023 Pavement Maintenance Project
- Authorize the General Manager to Execute a Professional Services Agreement Amendment with HDR Engineering, Inc to Complete the 2023 Cost-of-Service Study
- Authorize the General Manager to Execute a Subaward Grant Agreement with the South Tahoe Public Utility District for Fireflow Capacity Improvements and Fire Hydrant Installation

**MOTION:** Director Hughes moved to approve the Consent Calendar. Director Mourelatos seconded the motion, which carried unanimously in favor by roll call vote (5-0).

## GENERAL BUSINESS

**Authorize the General Manager to Execute a Contract Amendment with Headwall Corporation for the Tahoe Treetop Adventure Park** - Director Mourelatos recused himself due to real property interest and excused himself from the room. GM Johnson introduced the item. The Board members thanked Jesse Desens, owner of Headwall. They added they enjoy having this amenity in the community.

**MOTION: Director Thompson moved to Authorize the General Manager to execute a contract amendment with Headwall Corporation for the Tahoe Treetop Adventure Park. Director Daniels seconded the motion, which carried unanimously in favor by roll call vote (4-0).**

**Authorize the General Manager to Execute a Trail Improvements Interagency Agreement with Placer County for the North Tahoe Share-Use Trail – Segment 1 Project in the North Tahoe Regional Park** - Director Mourelatos recused himself due to real property interest. GM Johnson provided an introduction. In response to Director Thompson, GM Johnson noted this does not permit an easement. General Counsel Nelson referenced the perpetuity language. Director Hughes congratulated the PUD on this and requested the county install trail counters.

**MOTION: Director Hughes moved to Authorize the General Manager to Execute a Trail Improvements Interagency Agreement with Placer County for the North Tahoe Share-Use Trail – Segment 1 Project in the North Tahoe Regional Park. Director Thompson seconded the motion which carried in favor by roll call vote (4-0).**

**MANAGEMENT TEAM INFORMATIONAL UPDATES:** *Reports are informational only, and no action was taken.*

- **General Manager/CEO Report** – GM Johnson provided highlights from his report, including an update on Legislative Affairs. The Board and Staff discussed a partnership opportunity for CTC grant support for greenhouse gas emission/carbon footprint. GM Johnson spoke about the Placer County Grand Jury's request for our board member's compliance with AB 1234.
- **Public Information Officer Report** – PIO Broglio provided highlights from his report. Director Mourelatos complimented the open rate, content, and engagement.
- **Accounting Department Report for the month ending August 31, 2023**– CFO Van Cleave provided highlights from her report.
- **Recreation, Park, and Facilities Department Report** – GM Johnson provided highlights from RPF Oberacker's report.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report. In response to Director Mourelatos, GM Johnson spoke about the satellite station rehabilitation project progress. In response to Director Mourelatos, GM Johnson spoke about a

soft opening for the pickleball/tennis courts and a grand opening for funding partners at a later date.

- **Utility Operations Department Report** – UOM Fischer provided highlights from his report.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report, including an update on SB 731.
- **Board Committee Reports** – Director Thompson noted the Development and Planning Committee recommended items. President Coolidge noted the Finance committee recommended creating a debt policy.

**BOARD COMMENTS** – Director Thompson noted he will be gone the 2<sup>nd</sup> week in March. He requested to hold the Board meeting in the 1<sup>st</sup> week in March.

**LONG RANGE CALENDAR** – GM Johnson noted the Board is required to complete AB1234 ethics training, which will be hosted at the CSDA conference, online, or General Counsel Nelson could provide training.

The Board and Staff discussed holding a Special Board meeting on Monday, November 13, 10-12 p.m.

**PUBLIC COMMENT AND QUESTIONS:** There were no requests for public comment.

The meeting went into a closed session at 3:57 p.m.

#### **CLOSED SESSION**

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: Chief Financial Officer*

There was no reportable action taken during the closed session.

**ADJOURNMENT** - There being no further business to come before the Board, the meeting was adjourned at 4:10 p.m.