



DRAFT MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Regular Meeting are held at the North Tahoe Event Center

Tuesday, July 11, 2023, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, July 11, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Thompson, Hughes, Mourelatos, Daniels, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.): There were no requests for public comment.

PUBLIC HEARINGS

- **AUTHORIZING ANNUAL LEVY OF SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT (CFD) 94-1 (Timed Item 3:00 p.m.)** - Adopt Resolution 2023-10 of the Board of Directors of the North Tahoe Public Utility District Authorizing the Levy of a Special Tax within Community Facilities District 94-1 for Fiscal Year 2023-2024

CFO Van Cleave introduced the item. President Coolidge opened the public hearing. There were no requests for public comment. Director Mourelatos reported that the Finance Committee provided recommendations for adoption.

MOTION: Director Mourelatos moved to Adopt Resolution 2023-10 of the Board of Directors of the North Tahoe Public Utility District Authorizing the Levy of a Special Tax within Community Facilities District 94-1 for Fiscal Year 2023-2024. Director Daniels seconded the motion, which carried unanimously in favor.

- **AUTHORIZING ANNUAL LIEN ACTION FOR DELINQUENT AND UNPAID SEWER AND WATER CHARGES (Timed Item 3:05 p.m.)** - Adopt Resolution 2023-11 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges

CFO Van Cleave introduced the item. President Coolidge opened the public hearing. There were no requests for public comment. In response to Director Daniels, GM Johnson spoke about turn-downs and turn-offs. Increased compliance is due to the Customer Service Representatives' outreach and efforts to work with the customers. For those who roll it to their taxes, there is an expense incurred by the District. GM Johnson noted often the property is unoccupied, so water

shutoff or turndown is not an impact. Director Mourelatos complimented the CRSs' effort for being a customer-friendly district. They discussed and recommended adoption.

MOTION: Director Daniels moved Adopt Resolution 2023-11 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges. Director Hughes seconded the motion, which carried unanimously in favor.

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action was taken.*

- **Tahoe-Truckee Sanitation Agency (T-TSA) Report** – Scott Wilson, TTSA Representative, provided highlights from his report. The Board and Mr. Wilson held a brief discussion about the Town of Truckee General Plan. In response to Mourelatos' inquiry, Scott explained the projects in the bid-phase, and he noted these projects have been on standby but are not related to COVID delays.
- **Recreation & Parks Commission Report** – Ed Rudloff Recreation & Parks Commissioner, provided highlights from his report. Director Mourelatos complimented the Commissioner's supplied reports. In response to Mourelatos' inquiry, Commissioner Rudloff spoke about the district's efforts to recruit and retain employees.
- **General Manager/CEO Report** – GM Johnson provided highlights from his report, including an update about the US Forest Service grant agreement with STPUD.

Director Hughes requested an update from Placer County about the Tahoe area plan and land use decisions, density, and evacuation plan. Director Daniels spoke about density and challenges with evacuation. She added we need to be players and be part of the discussions. Director Thompson requested an agenda item for a future meeting for discussion. GM Johnson noted he would contact the CEO's office to coordinate lead time on such a presentation.

- **Public Information Officer Report** – PIO Broglio provided highlights from his report. He added that we completed the RCAC survey. GM Johnson explained the next step of the process. In response to Director Mourelatos' inquiry about the future use of the data, PIO Broglio noted we could use the data for other grant efforts within the next five years.

In response to Mourelatos' inquiry, Broglio spoke about NTCA economic vitality grant program. Director Mourelatos requested a future agenda item for education on various sources of funding – TOT, TBID, and Zone 1.

In response to President Coolidge's inquiry about the stewardship plan council, PIO Broglio noted that the council is reserved for those who donated to the stewardship plan, but we will participate.

- **Accounting Department Report for the month ending May 31, 2023** – CFO Van Cleave provided highlights from her report. She provided a PowerPoint presentation on financial

ratios. The board held a brief discussion about ratios. CFO Van Cleave provided the Treasurer's report.

Director Hughes complimented CFO Van Cleave's work towards preparing the ratios and working with the finance team.

- **Recreation, Park, and Facilities Department Report** – RPF Oberacker provided highlights from her report, including an update on the Active Recreation Needs Assessment. The board encouraged communicating and collaborating with partners. Director Mourelatos complimented the bocce ball event in the community garden.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report, including an update on the tennis court plaza and Chipmunk watermain project opportunity. The board and staff discussed the watermain work on Chipmunk.

In response to President Coolidge's inquiry about watermain project timing, EOM Pomroy spoke about the next steps with testing, setting meters, chlorination, and paving.

- **Utility Operations Department Report** – UOM Fischer provided highlights from his report. In response to Director Thompson, UOM Fischer spoke about increased sewer flows and I&I.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report, including an update regarding the infrastructure trailer bills that were approved by the legislature.
- **Board Committee Reports** – Director Thompson noted that the D&P Committee recommended the vehicles and loader items. Director Mourelatos noted that the Finance Committee recommended the financial items. Director Daniels noted that RPF Oberacker summarized the Ad Hoc committee and Recreation and Park Commissioner meeting.

CONSENT CALENDAR: *Consent Calendar items are routine items that are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from June 13, 2023 – July 10, 2023
- Approve Regular and Special Meeting Minutes of June 13, 2023
- Authorize the General Manager to Execute a Purchase Order for the Procurement of Six Chevrolet Silverado 2500HD (¾ Ton) Service Trucks
- Authorize the General Manager to Execute a Purchase Order for the Procurement of a Caterpillar 930M Wheel Loader and Authorize Surplus of the District's Existing Caterpillar 928F Wheel Loader

GM Johnson provided clarification to questions regarding the loader item, F.4.

MOTION: Director Thompson moved to approve the consent calendar. Director Daniels seconded the motion to approve the consent calendar, which carried unanimously in favor.

BOARD COMMENTS –

Director Hughes spoke about water projects and working with insurance companies. GM Johnson said that is through the ISO rating by the Fire District. He said that is the mechanism for homeowners' insurance. He added that we regularly communicate water infrastructure updates to the Fire District, who put it into their GIS.

LONG RANGE CALENDAR – GM Johnson noted Former General Manager John Hassenplug's celebration of life is this Saturday, July 15, 2023.

PUBLIC COMMENT AND QUESTIONS: There were no requests for public comment.

The board went into the closed session at 4:46 p.m.

CLOSED SESSION

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION –** Pursuant to Section 54957. Title: General Manager/CEO

There was no reportable action taken by the Board during the closed session.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 6:15 p.m.