



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Special Meeting held at the North Tahoe Event Center

Tuesday, May 9, 2023 at 1:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The special meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, May 9, 2023, at 1:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Daniels, Thompson, Mourelatos, Hughes, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (1:00 p.m.): There were no requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS:

The Board and Staff recognized and commended Josh Ramey for his 15 years of service in the Parks Department and David Bowker for his five years of service as Operations Maintenance Worker I.

MANAGEMENT TEAM INFORMATIONAL UPDATES:

Tahoe-Truckee Sanitation Agency (T-TSA) Report – TTSA Representative Wilson provided highlights from his report.

General Manager/CEO Report – GM Johnson highlighted items from his report, including legislative affairs updates. He provided an update on the PCWA grant award for the hydraulic modeling project. The Board and Staff held a brief discussion regarding the hydraulic modeling for NTPUD and private systems. They also discussed wildfire resiliency and the benefits of an intertie with the neighboring water systems during a wildfire.

Public Information Officer Report – PIO Broglio provided highlights from his report, including an update on grants, the new 75th Anniversary Logo, and promoting projects and summer activities. The Board and Staff discussed the RCAC survey progress, challenges, opportunities, and messaging to encourage completion. GM Johnson noted the State is pleased with the completion rate.

Accounting Department Report for the month ending March 31, 2023 – CFO Van Cleave provided highlights from her report.

In response to Director Daniels' inquiry, CFO Van Cleave spoke about the CalPERS account, pre-funding and unfunded liability.

Recreation, Parks, and Facilities Department Report – GM Johnson provided highlights from RPF Manager Oberacker's report, including summer seasonal hiring, Phase II & III of NLT Active Recreation Needs Assessment. In response to Director Daniels' inquiry regarding the Phase II agreement, GM Johnson noted NTPUD is budgeting the full amount with revenue contributed from TCPUD as it's a 50/50 split between the two agencies.

Director Thompson reported on the discussion at the Active Recreation Needs Assessment Ad Hoc committee meeting. He expressed concerns with the price tag of a recreation center and pool with inflation and affordability for community members. The Board and Staff discussed the next steps of the process and community engagement.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. GM Johnson highlighted the Tahoe Keys invasive species progress. In response to President Coolidge's inquiry, GM Johnson provided a status update on the Event Center architectural study.

Utility Operations Department Report – UOM Fischer provided highlights from his report. In response to Director Mourelatos' inquiry, UOM Fischer spoke about identifying, communicating, and potential penalties for owners using sump pumps and discharging into the sewer.

Legal Report – Legal Counsel Nelson provided highlights from his reports, including the progress of the Brown Act Bills.

Board Committee Reports – Director Daniels summarized what was covered and approved by the Development & Planning committee. Director Mourelatos noted that the Finance Committee supported the items covered during their meeting.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from April 11, 2023 – May 8, 2023
- Approve Regular and Special Meeting Minutes of April 11, 2023
- Adopt Resolution 2023-04 Proclaiming July is "Parks Make Life Better" Month
- Adopt Resolution 2023-05 Approving the Application for Grant Funds From the State of California, Department of Parks and Recreation Habitat Conservation Fund Program
- Adopt Resolution 2023-06 Authorizing the General Manager to Execute a Placer County Park Dedication Fee Grant Agreement for the Regional Park Tennis and Pickleball Court Reconstruction Project
- Authorize the General Manager to Execute an Agreement and Purchase Order with Pioneer Americas LLC, a Wholly Owned Subsidiary of Olin Corporation for the Purchase of Sodium Hypochlorite
- Authorize the General Manager to Execute a Legislative Affairs Memorandum of Understanding with the California Tahoe Alliance

Director Thompson requested to pull item 5 for Board discussion to be discussed during General Business item G.2.

MOTION: Director Daniels moved to approve consent calendar items 1, 2, 3, 4, 6, and 7. Director Mourelatos recused himself from voting on item 4 due to real property interests. Director Hughes seconded the motion, which carried unanimously by roll call vote.

GENERAL BUSINESS

- **Review, Discuss, and Possibly Approve Tahoe Vista Recreation Area Boat Ramp Fees for 2023** – GM Johnson introduced the item. The Board and Staff discussed the proposed rates and how the CFD determines resident status, which is set in CivicRec software system. The Board requested utilization data tracking and analysis this year. They discussed the utilization and rates at neighboring ramps. Director Daniels noted the Recreation & Parks Commissioner and Committee discussed and supported raising fees.

MOTION: Director Daniels approved the 2023 TVRA Launch fee, including the daily launch fee, season pass fee, and the Environmental and Facility Impact Fee. Director Thompson seconded the motion, which carried unanimously in favor.

- **(Previously Consent Calendar item 5) Adopt Resolution 2023-06 Authorizing the General Manager to Execute a Placer County Park Dedication Fee Grant Agreement for the Regional Park Tennis and Pickleball Court Reconstruction Project** – GM Johnson introduced the item and provided a PowerPoint slideshow. The Board held a discussion for this item and General Business item G.2. Director Mourelatos recused himself due to real property interest and exited the room.

The Board and Staff discussed the bid climate over the past few years. They discussed the popularity of the pickleball program held at the Boys & Girls Club.

MOTION: Director Daniels moved to adopt Resolution 2023-06, authorizing the General manager to Execute a Placer County Park Dedication Fee Grant Agreement for the Regional Park Tennis and Pickleball Court Reconstruction Project. Director Hughes seconded the motion. The motion carried unanimously in favor.

- **Award a Construction Contract and Authorize the General Manager to Execute the Agreement with McCuen Construction, Inc. for the North Tahoe Regional Park Tennis and Pickleball Court Reconstruction Project and Find that the Agreement is Exempt from CEQA Under CEQA Guidelines § 15301 (Existing Facilities)** – Director Mourelatos had recused himself due to real property interest and was absent from the room. GM Johnson introduced the item and provided a PowerPoint slideshow.

The Board and Staff discussed the base bid, alternatives, and ways to reduce the project's cost. GM Johnson reviewed the engineer's estimate. Director Thompson questioned the community's interest and potential utilization of pickleball and tennis. He added his

concerns with the inaccurate engineer's estimate and project costs with other anticipated utility rate increases.

GM Johnson spoke about alternative options, including removing the courts at a cost. The current court conditions are unsafe. He spoke about programming opportunities and the increased popularity of pickleball. He added that there was a large public attendance and support for tennis and pickleball at the Recreation & Parks Commission meeting. Director Daniels added there is demand for these courts.

In response to Director Hughes, GM Johnson noted we can afford this project cost without negatively impacting other District priorities.

Director Thompson requested the construction reserves, and 10% contingency be executable by the Board. GM Johnson stated the importance of being responsive to the course of construction demands as there is a limited grading deadline window and the need to be flexible for change orders. GM Johnson suggested one option is to allow for a 5% contingency executable by the General Manager with a future board action to request an additional 5% contingency.

MOTION: Director Daniels moved to award a construction contract and authorize the general manager to execute the agreement with McCuen Construction, Inc. for the North Tahoe Regional Park Tennis and Pickleball Court Reconstruction Project in the amount of \$2,282,693.71; and authorize up to 5% of the construction contract, \$114,000 as construction reserve executable by the General Manager, and an additional 5% of the construction contract, \$144,000 as construction reserve executable by board approval. Concurrently, find that approval of the agreement is exempt from CEQA under CEQA Guidelines (existing facilities). The Board discussed value engineering for the plaza and incorporating community garden components. **Director Hughes seconded the motion. Director Thompson abstained. Director The motion carried 3-0.**

The Board took a brief recess. Director Mourelatos joined the meeting.

- **Fiscal Year 2023/2024 Budget Workshop** – GM Johnson introduced the item. CFO Van Cleave provided a PowerPoint slideshow. The Board held a budget workshop and discussed property tax allocation, strategic use of reserves for capital, and potential future debt strategy. Director Daniels requested bocce ball courts get moved back up.

LONG RANGE CALENDAR – GM Johnson provided the following meeting/event highlights:

- The Boys & Girls Club Fundraiser event, Wine on the Water, will be held on June 4.
- John Hassenplug's celebration of life will be held on July 15 in the Regional Park.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 5:44 p.m.