



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Held at the North Tahoe Event Center

Tuesday, April 11, 2023 at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, April 11, 2023, at 2:46 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Daniels (via Zoom), Thompson, Director Mourelatos, Director Hughes, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The pledge of allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.): There were no requests for public comment.

MANAGEMENT TEAM INFORMATIONAL UPDATES:

Tahoe-Truckee Sanitation Agency (T-TSA) Report – TTSA Representative Wilson was absent. GM Johnson was available to answer questions.

Recreation & Parks Commissioner Report – Commissioner Stoltzman was absent. GM Johnson was available to answer questions. In response to Director Thompson's inquiry, GM Johnson spoke about Phase III of the Active Recreation Needs Assessment and stakeholder and community engagement.

General Manager/CEO Report – GM Johnson highlighted items from his report. He provided an update regarding potential wildfire resiliency funding for fire flow water infrastructure projects. Director Mourelatos spoke about the importance of having strong partnerships and shovel-ready projects for grant opportunities.

Public Information Officer Report – PIO Broglio provided highlights from his report, including an update for the RCAC survey.

Accounting Department Report for the month ending February 28, 2023 – CFO Van Cleave provided highlights from her report. Director Mourelatos requested a report reflecting the projects that have received grant funding.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker highlighted items from her report, including an update regarding the high use of Field 4 during the winter months by local sports groups. President Coolidge suggested providing pictures of the busy field to the CAP committee. The Board and Staff held a discussion about anticipated

Boat Ramp operations and potentially increasing launch fees within the restrictions of the Department of Boating and Waterways grant. GM Johnson announced that the Placer County Board of Supervisors would consider our grant request for the Tennis & Pickleball project. He added the full project is pending the bid results.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report.

Utility Operations Department Report – UOM Fischer provided highlights from his report. In response to Director Daniels' inquiry, UOM Fischer confirmed sewer flow is up due to I&I. Director Mourelatos inquired about the cellular Badger meters' resiliency through winter. UOM Fischer spoke about the test trials over the past few years. He added the new AT&T tower makes the signal more reliable. In response to Director Hughes' comment about cellular load and capacity during the summer, UOM Fischer stated the reading devices are pinged every 15 minutes with uploads four times a day. He added we haven't had issues in the past two summers.

Legal Report – Legal Counsel Nelson provided highlights from his reports, including PFAS, and Brown Act Bills progress.

Board Committee Reports – Director Thompson noted the Development & Planning Committee recommended approval of the consent items. President Coolidge noted the Finance Committee also recommended approval.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from March 14, 2023 – April 10, 2023
- Approve Regular Meeting Minutes of March 14, 2023
- Adopt Resolution 2023-03 to Accept Public Utility Facilities Improvements on Wildwood Avenue
- Award a Construction Contract and Authorize the General Manager to Execute an Agreement and Purchase Order with West Coast Paving, Inc. for the Replacement of Asphalt Concrete in Various Locations
- Authorize the General Manager to Execute an Increase to the Annual Purchase Order with Western Nevada Supply for Water and Sewer System Materials and Supplies of \$50,000

The Board and Staff briefly discussed the Wildwood Avenue improvements and the patch pave contract agenda items.

MOTION: Director Thompson moved to approve the consent calendar. Director Mourelatos seconded the motion, which carried unanimously by roll call vote.

GENERAL BUSINESS

Review, Discuss, and Possibly Appoint Two Recreation and Parks Alternate Commissioner Appointments – Three-Year Terms 1/1/23 through 12/31/25 (Timed Item 3:00 p.m.) – The Board held a brief discussion about the candidate’s qualifications.

MOTION: Director Mourelatos moved to appoint Nancy Williams as Recreation & Parks Alternate Commissioner. Director Hughes seconded the motion which carried unanimously in favor by roll call vote.

MOTION: President Coolidge moved to appoint Leslie ‘Jill’ Amen as Recreation & Parks Alternate Commissioner. Director Daniels seconded the motion which carried in favor by roll call vote. Director Mourelatos noted he has a working relationship with Ms. Amen and, out of an abundance of caution, he recused himself.

Director Thompson and President Coolidge thanked Jill for volunteering and showing interest. Director Thompson added the Commission is an important factor to this Board. Ms. Amen stated she is happy to be involved and live in this beautiful area.

Consider and Discuss the Approved Adjustment to Water and Sewer Rates Effective July 1, 2023 – GM Johnson and CFO Van Cleave provided a PowerPoint slideshow.

The Board and Staff discussed the current reserves and projects. GM Johnson noted all funds are reliant on property tax, and this is the last step that will make us reliant on rates. The Board and Staff discussed education and outreach to customers and TTSA’s current prop 218 process. The Board members agreed to the water and sewer rates and to stay the course.

BOARD COMMENTS:

Director Hughes stated there was interest at the Recreation and Parks Commission meeting about the Secline improvements. GM Johnson noted we are focusing on TVRA but need to start collaborating with partners about grant cycles for the Secline collaboration project.

Director Mourelatos expressed appreciation for the staff who did snow removal to keep our facilities safe and open to the public.

LONG RANGE CALENDAR – GM Johnson provided the following meeting/event highlights.

- May 9 - Capital tour/budget workshop
- April 24, 9 a.m. Active Recreation Needs Assessment Ad Hoc Committee, D&P Committee meeting with TCPUD
- May 4 – Active Recreation Needs Assessment Stakeholder meeting online 10 a.m.-12 p.m. RSVP by April 28.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

Went into closed session at 4:57 p.m.

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – *Property: North Tahoe Regional Park (APN 112-010-015). Agency Designated Representative: Brad Johnson, General Manager/CEO. Negotiating parties: Headwall Corporation. Under Negotiation: Rent and Terms of Rent.*

There was no reportable action taken by the Board during closed session.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m.