



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Held at the North Tahoe Event Center

Tuesday, March 14, 2023, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, March 14, 2023, at 2:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Daniels, Thompson, Director Mourelatos (arrived at 2:09 p.m.), Director Hughes (arrived at 4:07 p.m.), and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, Recreation, Parks, and Facilities Manager Oberacker, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The pledge of allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.):

There were no requests for public comment.

EMPLOYEE RECOGNITION:

Employee Anniversary Awards: The Staff and Board commended Thomas Payne, Maintenance Technician III, for his ten years of service with the District.

California Water Environment Association (CWEA) – Sierra Section Award Recipients Recognition: The Staff and Board recognized the following employees for receiving the 2022 CWEA Awards:

- Thomas Payne – Mechanical Technician Person of the Year
- Chris Cannizzaro – Operator of the Year
- Jason Dicey – Supervisor of the Year

MANAGEMENT TEAM INFORMATIONAL UPDATES:

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson, TTSA Representative, highlighted items from his report. Mr. Wilson and the Board discussed TTSA's Capital Improvement Plan and deferred maintenance. They discussed a possible rate increase and Prop 218 process for TTSA.

General Manager/CEO Report – GM Johnson highlighted items from his report. He provided an update to his report. He noted the congressional delegation request is for \$2.2 million. Director Daniels complimented GM Johnson for his hard work with chasing grant funds. In response to Director Mourelatos' request, GM Johnson noted the hydraulic modeling hadn't been executed as we are waiting to see if we receive the grant. Director Mourelatos expressed his gratitude for these efforts and coordination. In response to President Coolidge's request,

GM Johnson noted he could coordinate an NTBA Western Approach Project tour for our Board but that Placer was hosting an upcoming public meeting for the project that the Board could attend.

Public Information Officer Report – PIO Broglio provided highlights from his report. Mourelatos thanked him for the data. In response to Director Mourelatos' inquiry about the RCAC survey mistake, the Board and Staff discussed corrective action taken, communication, and community engagement.

Accounting Department Report for the month ending January 31, 2023 – CFO Van Cleave provided highlights from her report. She shared staff highlights and initiatives. CFO Van Cleave responded to Board questions regarding the recent bank closures – there are no concerns as our funds are being managed differently because we are a public agency.

Recreation, Parks, and Facilities Department Report – RPF Manager Oberacker highlighted items from her report, including anticipated summer boat ramp operations. President Coolidge recommended inviting the high school students to be seasonal employees with free paddle boarding or other creative incentives. In response to Director Daniels' inquiry, GM Johnson noted we anticipate a concessionaire for TVRA in 2024 as we are finalizing the RFP. Director Mourelatos inquired about regarding trail counts and usage.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. Director Mourelatos inquired about the watermain and satellite pump station project delays due to the snowpack amount. GM Johnson spoke about challenges with staging equipment and access. He added with a flexible project schedule, the Staff anticipates the project to be completed in Summer of 2023. Director Mourelatos spoke about the residents' fatigue after heavy winter and anticipated summer construction.

Utility Operations Department Report – UOM Fischer provided highlights from his report. In response to Director Mourelatos' inquiry about patch paving, GM Johnson noted the Regional Park parking lot is holding up.

Legal Report – Legal Counsel Nelson provided highlights of his reports. In response to President Coolidge's inquiry, Legal Counsel Nelson spoke about tax increments financing for climate resiliency projects. President Coolidge requested regular updates and to monitor pilot projects.

Board Committee Reports – Director Daniels reported the Development & Planning Committee recommended the consent calendar items. Director Mourelatos reported the Finance Committee supported the approval insurance item.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from February 14, 2023 – March 13, 2023

- Approve Regular Meeting Minutes of February 14, 2023 and February 16, 2023 Special Meeting Minutes.
- Approve Authorize the General Manager to Execute State Highway Contracts with the California Department of Transportation for Temporary Construction Easements
- Award Construction Contract and Authorize the General Manager to Execute the Agreement with Ruppert Inc. for the TVRA Peninsula Improvement Project and Find that the Agreement is Exempt from CEQA Under CEQA Guidelines § 15301 (Existing Facilities)
- Approve General Liability, Property, and Cyber Insurance Program for 2023-2024 (effective April 1, 2023)

Director Mourelatos announced his recusal from item F.4. due to real property interest and that he will be voting on the balance of the consent calendar.

In response to Director Daniels' request for additional information, GM Johnson highlighted the general liability insurance premium increase results due to industry-wide increases and a comprehensive update to the District's asset replacement values.

Motion: Director Daniels moved to approve the consent calendar. Director Thompson seconded the motion carried unanimously with recusal by Mourelatos for item F.4.

GENERAL BUSINESS

Water and Sewer Utilities Cost of Service Study Workshop – GM Johnson introduced Shawn Koorn with HDR who provided a PowerPoint slideshow. The Board held a Cost of Service Study Workshop and discussed the 218 process, the need for a comprehensive analysis of the cost of service for rate setting, connection fees, and customer class of service.

- **North Tahoe Event Center Status Update and Strategic Review** – RPF Oberacker introduced the item. Event Center Manager Cathy Becker, PIO Broglio, and RPF Manager Oberacker provided a PowerPoint slideshow. The Board and Staff discussed leveraging partners for future meetings and events.

LONG RANGE CALENDAR – GM Johnson provided the following meeting/event highlights:

- April 8 – Spring Scavenger Hunt.
- Budget Workshop 4/14
- All Employee Semi-Annual meeting – 4/12

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

Alex Mourelatos recused himself from the closed session due to real property interest. The Board went into a closed session at 6:50 p.m.

CLOSED SESSION

- **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – *Property: North Tahoe Regional Park (APN 112-010-015). Agency Designated Representative: Brad Johnson,*

General Manager/CEO. Negotiating parties: Headwall Corporation. Under Negotiation: Rent and Terms of Rent.

There was no reportable action taken by the Board during closed session.

ADJOURNMENT - There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.