



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Regular Meeting held at the North Tahoe Event Center

Tuesday, November 8, 2022, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, November 8, 2022, 2:00 p.m. The Directors in attendance were Directors Hughes, Daniels, Thompson, Director Mourelatos, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Human Resources Manager Lazzareschi, Public Information Officer Broglio, and Administrative Liaison Moga. District Legal Counsel Nelson was also present. The pledge of allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.): There were no requests for public comment.

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson provided highlights from his report. Director Hughes complimented Mr. Wilson's creative ideas for the TTSA property. In response to Director Hughes' inquiry, Mr. Wilson provided a status update on the General Manager search.

Recreation & Parks Commission Report – GM Johnson provided highlights from Commissioner Heggen's report. Director Hughes shared she sat in as a committee member and enjoyed seeing the community's excitement for the tennis and pickleball improvements.

General Manager/CEO Report – GM Johnson highlighted items from his report. In response to Director Thompson's inquiry, GM Johnson spoke about collaborating with Fulton and Agate Bay Water Companies to create a hydraulic model. In response to Director Mourelatos, GM Johnson spoke about the Tahoe Area Plan and workforce housing opportunities.

Public Information Officer Report – PIO Broglio provided highlights from his report. He announced that NTEC has a TikTok account and has had a great impression on its first three days after launch. President Coolidge shared that Pam Emmerich got us on track with social media.

Accounting Department Report for the month ending September 30, 2022 – CFO Van Cleave provided highlights from her report. She provided the Treasurer's report. Director Mourelatos commented on the NTEC graph. The Board and Staff held a brief discussion

regarding the anticipated closure of the Bank of the West branch and its impacts on the District. GM Johnson noted we are currently evaluating our options.

Recreation, Parks, and Facilities Department Report – GM Johnson provided highlights from RPF Oberacker's report. GM Johnson noted the Trunk or Treat was a great success and thanked UOM Fischer and his big trucks crew.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. President Coolidge recommended communicating about the new fire hydrants. The Board and Staff discussed the CARB rules for fleet replacement.

Utility Operations Department Report – UOM Fischer provided highlights of his report.

Legal Report – Legal Counsel Nelson provided highlights of his reports. The Board and Legal Counsel briefly discussed the campaign contribution rules. GM Johnson spoke about disclosures and recusals.

The Board and Staff held a brief discussion regarding listing CEQA exemptions on the agenda for contract awards.

Board Committee Reports – Director Thompson noted D&P recommended the projects heard during the D&P Committee meeting. Director Hughes noted the Rec Committee recommended the Recreation items.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from October 11, 2022 – November 7, 2022
- Approve Meeting Minutes of October 11, 2022, Regular Board Meeting and October 11, 2022 Special Board Meeting
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Award Multiple Contracts and Authorize the General Manager to Execute the Agreements for the 2022 Satellite Sewer Pump Station Replacement Project
- Declare Items/Vehicles as Surplus and Authorize Sale, Donation, or Disposal as Appropriate
- Authorize the General Manager to Execute a Subaward Grant Agreement with the South Tahoe Public Utility District for Fireflow Capacity Improvements and Fire Hydrant Installation

MOTION: Director Thompson moved to approve the Consent Calendar. Director Mourelatos seconded the motion which carried unanimously.

GENERAL BUSINESS

Review, Discuss, and Adopt Resolutions 2022-15 and 2022-16 Commending Charlie Teran and Kristen Pepin for their Leadership and Outstanding Public Service as Recreation and Park Commissioners of the North Tahoe Public Utility District (Timed Item 3:00 p.m.)

GM Johnson introduced the item. The Directors thanked Commissioner Teran and Pepin for their hard work, accomplishments, perseverance, and commitment.

President Coolidge read the resolutions.

Resolutions the following roll call vote unanimously adopted Resolutions 2022-15 and 2022-16: Directors Hughes, Mourelatos, Daniels, Thompson, and President Coolidge.

Loren Holt provided a public comment commending the Commissioners for their service.

Nathan Chorey provided a public comment complimenting Commissioner with Teran and Pepin for their service and contributions.

Regional Park Tennis-Pickleball Reconstruction Project Update and Discussion – GM Johnson introduced the item and provided a PowerPoint slideshow.

The Board and Staff discussed the layout options, court orientation, court expansion, ADA accessibility, costs, and permitting. The Board discussed current and future usage with enhanced services and revenue-generating opportunities.

The Board and Staff discussed funding options with the potential for phasing-in different additive features, such as the plaza for social gatherings and events and improved lighting as part of the project. They discussed options for deferring other projects, such as dredging. They discussed fundraising through the Friends of the Park and grant funding opportunities.

The Board and Staff discussed survey results from the Active Recreation Needs Assessment.

GM Johnson summarized the Board's direction with concurrence around option #1 as the base bid, with the option to phase-in lighting, making the stair improvements as part of the trail with CAP Committee funding, and packaging it in a way to add bid alternates. Staff will work on a flexible financial plan based on bid results.

The Board took a 10-minute recess.

Review, Discuss, and Adopt the Updated Executive Evaluation Forms – GM Johnson introduced the item.

President Coolidge summarized the Personnel Committees' work on the Executive Evaluation updates.

In response to Director Thompson's inquiry, GM Johnson noted he is comfortable with the updates. CFO Van Cleave shared the updates reflect her role.

Director Daniels added these updates represent a lot of work. She noted we could adjust things as we find them in the future.

In response to Director Mourelatos, GM Johnson explained the language updates for the CFO's evaluation are more oriented around ensuring the financials are accessible and clear to the public. Additionally, community relation involves utility bills and funding programs.

MOTION: Director Hughes moved to accept changes for both evaluation forms. Director Thompson seconded the motion which carried unanimously.

STRATEGIC PLANNING WORKSHOP – Implementation Plan

The Board and Staff discussed postponing this implementation plan discussion until the next meeting and providing feedback before the next meeting.

BOARD COMMENTS – Director Hughes announced TRPA has a new Executive Director.

LONG RANGE CALENDAR – GM Johnson provided highlights from the Long Range Calendar. The Board discussed holding a special meeting on November 21, 10 a.m to adopt the Resolution to extend AB361 for the remote meeting. The Community Tree Lighting is scheduled for December 2.

PUBLIC COMMENT AND QUESTIONS - There were no requests for public comment.

The Board went into a closed session at 6:21 p.m.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – *Pursuant to Section 54957. Title: Chief Financial Officer*

There was no reportable action taken during the closed session.

ADJOURNMENT – There being no further business to come before the Board, the meeting adjourned at 6:30 p.m.