



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Regular Meeting held at the North Tahoe Event Center

Tuesday, August 9, 2022, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, August 9, 2022, 2:00 p.m. The Directors in attendance were Directors Hughes, Daniels, Thompson, Director Mourelatos and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Human Resources Manager Lazzareschi, Recreation, Parks, and Facilities Manager Oberacker, Public Information Officer Broglio, and Administrative Liaison Moga. District Legal Counsel Nelson was also present. The pledge of allegiance was recited.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.) –

Andrew Ryan provided a public comment regarding items of interest about the Secline Parcel item.

Frank Mooney provided a public comment regarding items of interest about the TTSA Representative item.

Alyssa Reilly and Andrew Ryan provided written public comment that was distributed to the Board members and attached hereto.

President Coolidge noted there would be no reportable action taken during the closed session.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Section 54957. Title: General Manager/CEO

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Section 54957.6. Agency Designated Representative: Sarah Coolidge, President. Unrepresented Employee: General Manager/CEO

OPEN SESSION – The Board returned to the open session at 3:15 p.m.

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Lane Lewis provided highlights from his report.

General Manager/CEO Report – GM Johnson provided highlights from his report. GM Johnson spoke about wildfire resiliency and funding opportunities.

Public Information Officer Report – PIO Broglio provided highlights from his report.

Accounting Department Report for the month ending June 30, 2022 – CFO Van Cleave provided highlights from her report.

Park, Recreation, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report.

Utility Operations Department Report – UOM Fischer provided highlights from his report.

Legal Report – Counsel Nelson provided highlights from his report.

Board Committee Reports – The Development & Planning and Finance Committee members reported the consent items were recommended for approval. Director Hughes noted she is requesting to pull item 9 of the Consent Calendar for discussion.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from July 12, 2022 – August 8, 2022
- Approve Regular Meeting Minutes of July 12, 2022, and Special Meeting Minutes of July 27, 2022
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Authorize the General Manager to file Notice of Completion for the National Sewer Pump Station Rehabilitation Project
- Authorize the General Manager to file Notice of Completion for N-1 Pump Station
- Authorize the General Manager to Execute an Amendment to the T-Mobile Communications Site Lease Agreement
- Authorize the General Manager to Execute a Professional Services Agreement for the Regional Park Tennis/Pickleball Court Reconstruction Project
- Authorize the General Manager to Execute the District Snow Removal Contract
- (Item Moved to General Business Item H.0.) Authorize the President of the Board of Directors to Execute a License Agreement with Placer County for Improvements on the Secline Parcel (APN 090-073-001)

In response to Director Daniels' request for clarification for Consent Calendar items 6 and 7, GM Johnson provided information regarding the generator at the T-Mobile cell tower. Additionally, he provided a PowerPoint slideshow presentation item 7.

Director Hughes requested to remove item G.9. from the Consent Calendar to be discussed as a General Business Item, H.0.

MOTION: Director Hughes moved to approve the consent calendar with item 9 moved to General Business. Director Daniels seconded the motion which carried in favor. Director Mourelatos abstained from voting on item G.7. due to a conflict of interest related to real property. The motion was carried in favor by roll call vote.

GENERAL BUSINESS

(Previously Item G.9. of the Consent Calendar) Authorize the President of the Board of Directors to Execute a License Agreement with Placer County for Improvements on the Secline Parcel (APN 090-073-001)

Ryan Decker, Placer County Engineer, was available to answer questions.

The Board and Staff held a long discussion about the project, including Placer County's public outreach, tree preservation, snow removal, O&M, and parking management.

MOTION: Director Mourelatos moved to Authorize the President of the Board of Directors to Execute a License Agreement with Placer County for Improvements on the Secline Parcel (APN 090-073-001) with three conditions of approval: The License Agreement language specifies the O&M, including parking management. The County is to host a public meeting with NTBA, the Economic Vitality Committee, and members of the public. And for the County to make a reasonable effort to redesign the project to preserve the tree. Director Thompson seconded the motion, which carried unanimously by roll call (5-0).

Review, Discuss, and Possibly Take Action Regarding the Appointment of a District Representative to the Tahoe-Truckee Sanitation Agency (TTSA) Board of Directors (Timed item 4:00 p.m.)

Candidates Lane Lewis, Scott Wilson, and Alison Toy introduced themselves and spoke about their desire to serve as the NTPUD Representative for T-TSA. The Board interviewed each candidate.

The Board discussed the candidates.

Director Thompson moved to appoint Lane Lewis which was seconded by Director Daniels. The motion failed due to lack of support, 2 to 3.

MOTION: Director Hughes moved to appoint Scott Wilson as NTPUD Representative to the Tahoe-Truckee Sanitation Agency Board of Directors. Director Mourelatos seconded the motion. The Board held a discussion regarding the motion. The motion passed 3 to 2 in favor. Director Daniels and Thompson opposed.

Review, Discuss, and Possibly Adopt Resolution 2022-13 Regarding Setting Recreation Programming Fees and Discounts

The Board and Staff held a brief discussion about fees and rates for programs.

MOTION: Director Hughes moved to adopt Resolution 2022-13 regarding setting recreation programming fees and discounts. Director Daniels seconded the motion which carried unanimously by roll call vote (5-0).

Public Employee Compensation – Title: General Manager/CEO

a. Consider Action and Salary Adjustment based on General Manager/CEO Performance Review

President Coolidge announced the following action resulted from the Board's discussion during closed session.

MOTION: President Coolidge moved to approve a 10% bonus for the General Manager for this past year. And Authorize President Coolidge to execute an amendment to the GM's employment agreement to include a \$700 vehicle allowance, salary to \$250,209, and remove the 10% bonus, effective this pay period. Director Daniels seconded the motion which carried unanimously by roll call vote (5-0).

BOARD COMMENTS –

Director Hughes stated she appreciates the collaboration.

President Coolidge encouraged the board members to submit their edits and suggestions for the Executive Performance Evaluation for the Personnel Committee to review and propose an updated form.

LONG RANGE CALENDAR – GM Johnson noted the next special meeting is August 22, 2022, 3 p.m. to extend AB361.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

ADJOURNMENT – The meeting adjourned at 8:06 p.m.

From: [Brad Johnson](#)
To: [Misty Moga](#)
Cc: [Joshua Nelson - Best Best & Krieger LLP \(joshua.nelson@bbklaw.com\)](#)
Subject: FW: Lower Secline DPW Project
Date: Tuesday, August 9, 2022 2:10:18 PM

Board-

See additional written public comment from Mr. Ryan.

Bradley A. Johnson, P.E.

General Manager/CEO

North Tahoe Public Utility District

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bjohnson@ntpud.org

From: Andrew Ryan <andrew@prdei.com>
Sent: Tuesday, August 9, 2022 12:34 PM
To: Greg Keaveney <gkeavene@placer.ca.gov>; Ryan Decker <RDecker@placer.ca.gov>
Cc: Crystal Jacobsen <cjacobse@placer.ca.gov>; Stephanie Holloway <SHollow@placer.ca.gov>; Alyssa Reilly <alyssa@northtahoebusiness.org>; Brad Johnson <bjohnson@ntpud.org>; Cindy Gustafson <cindygustafson@placer.ca.gov>
Subject: Lower Secline DPW Project

Hello Greg and Ryan-

I got caught off guard by the Lower Secline Project going to the NTPUD board today. I wish DPW had engaged locally and let the community and NTBA Economic Vitality Committee know what the plans were in this location.

Here are some comments for consideration:

- It's a good looking well organized plan set and DPW creating in-house plans is beneficial to the Community and County in the long run. DPW will hopefully become more locally engaged and understand the processes/challenges it takes to move a project forward, become familiar with the planning documents, and over time work together to improve parts of the community.
- The sidewalk(s) as proposed are not the same as to what is outlined in the TBAP and KB Vision Plan. It seems the proposed sidewalk locations may impact or not complement the effort to have a multi use boardwalk or beach promenade at Brockway Vista Ave. Can the sidewalk on the South side of Brockway Vista complete through Laulima and Langston properties?
- There appears to be an increase in parking for recreation (vmt?) and likely additional parking along/on the sidewalk as is prevalent within the community. How will the increased use be managed? parking enforcement, garbage, maintenance, etc.

- Has this project been reviewed by Placer County Planning and gone to Design Review?
 - Is landscaping proposed?
 - Is lighting proposed?
 - Are there landscape islands and berms per TBAP?
 - Is the dumpster screened per TBAP?
 - Is there bike parking per TBAP?
 - Are the vehicles able to ingress egress per the TBAP?
 - Are parking setbacks consistent with TBAP?
 - Are there designated snow storage areas?
 - Are there any easements proposed?

- As an NTPUD rate payer, I would want to hear that:
 - the Rec Committee is in full support and there are not other recreation opportunities for the NTPUD parcel that would be impacted or benefit from the parking
 - that any development on Town Center NTPUD properties is consistent with Area Plan, Vision Plan, and NTPUD strategic plans
 - given the Land Capability of 1b, coverage will be limited on the site and would any future ideas like a restroom be impacted?
 - loss of trees: losing shade and scenic compliance, it appears that parked vehicles will be visible/unscreened from the lake and/or that built structures to N. of Brockway Vista will be more visible from the lake. Is there a photo study from the Lake?
 - improving access for equipment to the NTPUD facilities seems like a beneficial improvement to operations

- Brockway Vista Ave. has long been a discharger of dirty stormwater and vehicle offtracking since it is unpaved. There is no doubt that paving it, providing treatment, and conveyance will be an improvement to water quality and Lake clarity.

I can recognize and appreciate that this is a long running project based upon 2008 approvals and within that time frame that a lot of effort has been expended by the County. There has also been significant efforts by community members to create a vision plan and area plan. These efforts are both important and ideally should be working together on publicly owned land.

This project has some real benefits; it appears that with some clarifications or modifications the project may or can be consistent with the planned future of Kings Beach. Appreciate all taking the time to review these comments.

Best,
Andrew

Andrew T. Ryan PE

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530.546.4500x105

From: [Brad Johnson](#)
To: [Misty Moga](#)
Subject: FW: Secline
Date: Tuesday, August 9, 2022 9:31:44 AM
Attachments: [TBAP Excerpt Sidewalks KB.pdf](#)

Public comment received from NTBA on the Placer County License Agreement.

Bradley A. Johnson, P.E.

General Manager/CEO

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bjohnson@ntpud.org

From: Alyssa Reilly <alyssa@northtahoebusiness.org>
Sent: Tuesday, August 9, 2022 9:25 AM
To: Brad Johnson <bjohnson@ntpud.org>
Subject: Fwd: Secline

WARNING: This Message is from Outside of your Organization

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NTPUD.org

Hey Brad-

We just got word about the Secline project with Placer DPW and our EVC committee along with community members have a few questions. We have also passed this along with DPW but we know they're coming to NTPUD for licensing today and wanted to express our concerns and some of the questions being asked for consideration as this project moves forward. Please see below:

Thank you for your time and understanding!

Alyssa

Sent from my iPhone

Begin forwarded message:

A few comments or questions to ask?

- it looks like they have already gone out to bid and selected a contractor, you can click on the planset download to see the plans <https://placer.bidsandtenders.net/Module/Tenders/en/Tender/Detail/fbfb9bca-97b8-4eb6-ba05-23bc6eef473e/>
- Is the sidewalk design for Secline consistent with requirements of TBAP?
- Is the sidewalk design for Brockway Vista consistent with TBAP or KB Vision Plan (Vision Plan calls for boardwalk, Placer actually contracted with NCE to do prelim designs 10 years ago)?
- How do we know this project will not impact the boardwalk vision?
- Is this project adding/increasing the amount of parking for recreation? Who will manage parking enforcement and garbage?
- Paving the unpaved access is a good thing for water quality, the runoff is filthy when it happens now
- Given its proximity to the lake what analysis was completed?
 - the scenic analysis for shorezone/shoreland?
 - coverage verification and mitigation for relocation and new coverage in 1b?
- Design Site Agreement and Placer County North Tahoe Design Committee review? Is there landscaping to screen the parked cars? Is there lighting?

Thank you

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