



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Regular Meeting held at the North Tahoe Event Center

Tuesday, July 12, 2022, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, July 12, 2022, 2:00 p.m. The Directors in attendance were Directors Hughes, Daniels, Thompson, and President Coolidge. Director Mourelatos was absent. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Human Resources Manager Lazzareschi, Recreation, Parks, and Facilities Manager Oberacker, Public Information Officer Broglio, and Administrative Liaison Moga. District Legal Counsel Nelson was also present. There were no changes to the agenda. The pledge of allegiance was recited.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.) - There were no requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS - The Board and Staff recognized Jason Dicey, Utility Operations Superintendent, with 20 Years of Service

PUBLIC HEARINGS

AUTHORIZING ANNUAL LEVY OF SPECIAL TAX FOR COMMUNITY FACILITIES

DISTRICT (CFD) 94-1 (Timed Item 3:00 p.m.) - Adopt Resolution 2022-11 of the Board of Directors of the North Tahoe Public Utility District Authorizing the Levy of a Special Tax within Community Facilities District 94-1 for Fiscal Year 2022-2023

CFO Van Cleave introduced the item. Director Hughes spoke about CFD benefits for fractional ownership and sustainable Tahoe. She requested to have a future discussion regarding the CFD benefits policy. GM Johnson noted we would discuss CFD benefits policy, parking technology, and recreation program fees in the fall.

President Coolidge opened the public hearing. There were no requests for public comment. The public hearing was closed.

MOTION: Director Daniels moved to adopt Resolution 2022-11. Director Hughes seconded the motion which carried unanimously by roll call vote (4-0).

AUTHORIZING ANNUAL LIEN ACTION FOR DELINQUENT AND UNPAID SEWER AND

WATER CHARGES (Timed Item 3:05 p.m.) - Adopt Resolution 2022-12 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges

CFO Van Cleave introduced the item. President Coolidge congratulated CFO Van Cleave on her outreach efforts to reduce the number of delinquent and unpaid charges.

President Coolidge opened the public hearing. There were no requests for public comment. The public hearing was closed.

MOTION: Director Daniels Adopt Resolution 2022-12 of the Board of Directors Authorizing the Annual Lien Action for Delinquent and Unpaid Sewer and Water Charges. Director Thompson seconded the motion which carried unanimously.

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Lane Lewis provided highlights from his report. He announced LaRue Griffin, General Manager resigned. Richard Pallante and Michael Peak will be managing TTSA in the interim.

Recreation and Parks Commission Report – Ingrid Heggen, Recreation and Parks Commission Chair, provided highlights from her report.

General Manager/CEO Report – GM Johnson provided highlights from his report. In response to Director Daniels, GM Johnson spoke about Congressman Amodei's tour of the Caldor fire impact area. GM Johnson spoke about wildfire resiliency and funding opportunities.

Public Information Officer Report – PIO Broglio provided highlights from his report. In response to Director Daniels, he updated the District's involvement in Sustainable Tourism committee meetings.

Accounting Department Report for the month ending May 31, 2022 – CFO Van Cleave provided highlights from her report. In response to Director Daniels' inquiry regarding net income over budget, CFO Van Cleave said the variance to budget would be realized when open positions benefits, traveling/meetings, and contractual services are realized. She added other factors that impact budget variances and will true up, such as pension liabilities/actuarial and property taxes. CFO Van Cleave provided the Treasurer's report.

Park, Recreation, and Facilities Department Report – RPF Manager Oberacker provided highlights from her report.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. In response to Director Thompson's inquiry, EOM Pomroy noted the Board approved the satellite pump stations. The shop drawings were completed, and we're going out to bid in the fall for spring 2023.

Utility Operations Department Report – UOM Fischer provided highlights from his report. The Board and Staff discussed summer construction projects and on-street parking, which can be a challenge to our operations.

Legal Report – Counsel Nelson provided highlights from his report. The Board members and counsel discussed the EPA's new drinking water health advisories.

Board Committee Reports – The Development & Planning and Finance Committee members reported the consent items were recommended for approval.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from June 14, 2022, through July 11, 2022
- Approve Meeting Minutes of June 14, 2022, Regular Board Meeting and the June 23, 2022, Special Board Meeting
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Authorize Notice of Completion for the Dollar Water Tank Rehabilitation Project
- Authorize the General Manager to Execute a Professional Services Agreement for the Cybersecurity Implementation Phase I Project
- Authorize the General Manager to Execute Two Placer County Water Agency Financial Assistance Program Grants for the Kings Beach Grid Watermain Replacement and Fire Hydrant Installation Project and the Brockway Waterline and Fire Suppression Improvements Project and Augment the Fiscal Year 2022-23 Budget to Recognize the Grants

MOTION: Director Daniels moved to approve the consent calendar. Director Hughes seconded the motion which carried unanimously.

Placer County North Tahoe Trail Presentation (Timed item 3:30 p.m.) - Kansas McGahan, Placer County Senior Engineer, provided a PowerPoint slideshow. In response to Board member inquiries, Ms. McGahan spoke about the proposed re-alignment, grade challenges, design, vista points, and location compared to Treetops's proposed zipline. Director Daniels requested the opportunity to discuss highway alignment and safe access for our community.

GENERAL BUSINESS

Authorize the General Manager to Execute a Five-Year Agreement with the Boys & Girls Club of North Lake Tahoe (Timed Item 4:00 p.m.) - RPF Manager Oberacker introduced the item. GM Johnson noted ongoing routine maintenance, including oil changes, safety inspections, and tire rotations. GM Johnson noted we would provide the driver when we use the vehicles. In response to Director Daniel's inquiry, Counsel Nelson referenced the contract liability language and added that the District would be additionally insured on the Boys & Girls Club insurance..

Boys & Girls Club Executive Director Mindy Carbajal was present and spoke about how they have done van sharing in the past. She added they received input from their insurance.

In response to President Coolidge's comment, Ms. Carbajal noted the springtime and weekends are opportunities for the District to use the vans.

Ms. Carbajal thanked the Board for the partnership.

MOTION: Director Daniels Moved to Authorize the General Manager to Execute a Five-Year Agreement with the Boys & Girls Club of North Lake Tahoe. Director Hughes seconded the motion which carried unanimously.

Authorize the General Manager to Execute a Five-Year Maintenance Services Agreement with Placer County for Maintenance of County Owned Properties within the NTPUD Service Area - GM Johnson introduced the item. GM Johnson spoke about what the agreement includes. In response to Director Hughes's inquiry about expansion, GM Johnson stated when the Business Assessment District was launched, the County wasn't interested in the District taking it on. He noted the District is open to the opportunity, but it has to make sense financially.

MOTION: Director Daniels Authorize the General Manager to Execute a Five-Year Maintenance Services Agreement with Placer County for Maintenance of County Owned Properties within the NTPUD Service Area in the amount of annually and adjusted the cost. Director Thompson inquired about costs based on the increase. GM Johnson noted it's adjusted based on the CPI. Director Thompson seconded the motion, which carried unanimously.

District Strategic Planning Workshop – GM Johnson introduced the item. The Board and Staff held a Strategic Planning Workshop.

BOARD COMMENTS – The Board members commented on Sustainable Tourism Committee involvement.

LONG RANGE CALENDAR – GM Johnson noted the next special meeting is July 27, 3 p.m.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – *Pursuant to Section 54957. Title: General Manager/CEO*

President Coolidge noted there would be no reportable action taken during the closed session. The Board went into a closed session at 5:35 p.m.

ADJOURNMENT – The meeting adjourned at 6:50 p.m.