



MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Regular Meeting Via teleconference

Tuesday, June 14, 2022, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, June 14, 2022, 2:00 p.m. The Directors in attendance were Directors Hughes, Daniels, Thompson, Mourelatos, and Daniels. President Coolidge was absent. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Ken Fischer, Engineering and Operations Manager Joe Pomroy, Human Resources Manager Lazzareschi, Recreation, Parks, and Facilities Manager Oberacker, Public Information Officer Broglio, and Administrative Liaison Moga. There were no changes to the agenda. The pledge of allegiance was recited.

PUBLIC COMMENT AND QUESTIONS (2:05 p.m.): There were no requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS - The Board and Staff recognized Doug Carbonari, Parks & Recreation Maintenance Worker II, for his 10 Years of Service. Jason Dicey's service item was tabled until the next meeting.

PUBLIC HEARING (Timed Item 3:00 p.m.): PUBLIC HEARING FOR THE NORTH TAHOE PUBLIC UTILITY DISTRICT TO UPDATE THE ESTABLISHED CONNECTION DATE FOR PROPERTY OWNERS TO RECONNECT THEIR PRIVATE WATER SERVICE TO THE NEW WATERMAINS AS PART OF THE 2022 GOLDEN AVENUE, RAINBOW AVENUE, AND SECLINE STREET WATERMAIN REPLACEMENT PROJECT - To Update the Established Connection Date for Property Owners to Reconnect Their Private Water Service to the New Watermains as part of the 2022 Golden Avenue, Rainbow Avenue, and Secline Street Watermain Replacement Project

EOM Pomroy introduced the item. In response to Director Mourelatos, EOM Pomroy spoke about after board action; staff will follow up with courtesy letters notifying customers of the updated deadline.

Vice President Daniels opened the public hearing and received no requests for public comment; Vice President Daniels closed the public hearing.

MOTION: Director Thompson moved to Update the Established Connection Date for Property Owners to Reconnect Their Private Water Service to the New Watermains as part of the 2022 Golden Avenue, Rainbow Avenue, and Secline Street Watermain Replacement Project. Director Hughes seconded the motion, which was carried unanimously by roll call vote (4-0).

PUBLIC HEARING (Timed Item 3:30 p.m.): Consider Adoption of the District's 2022-2023 Fiscal Year Operating and Capital Improvement Program Budget - Adopt Resolution 2022-08 – Adopting the District's Annual Operating and Capital Improvement Program Budgets for Fiscal Year 2022-2023

CFO Van Cleave provided a PowerPoint slideshow. The Board and staff discussed factors that impact the budget, such as CFD, grant funding, reserves, and capital planning. Director Hughes reported on the Finance Committee discussion and added that the committee supported the presented items. GM Johnson noted CALPERS recommended and best practices to have the Board formally adopt the new fiscal year pay schedules.

CFO Van Cleave reviewed the Annual Appropriations Limit.

MOTION: Director Hughes moved to Adopt Resolution 2022-08 – Adopting the District's Annual Operating and Capital Improvement Program Budgets for Fiscal Year 2022-2023; Adopt Resolution 2022-09 – Adopting the District's Publicly Available Pay Schedule for Fiscal Year 2022-2023; Adopt Resolution 2022-09 – Adopting the District's Publicly Available Pay Schedule for Fiscal Year 2022-2023; Adopt Resolution 2022-10 – Establishing the District's Annual Appropriations Limit for Fiscal Year 2022-2023. Director Mourelatos seconded the motion, which was carried unanimously by roll call vote (4-0).

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

Tahoe-Truckee Sanitation Agency (T-TSA) Report – Lane Lewis provided highlights from his report. In response to Vice President Daniels' inquiry, Mr. Lewis spoke about cost-of-living adjustment based on California Index. He spoke about the two classes of salaries.

General Manager/CEO Report – GM Johnson provided highlights from his report. In response to Director Daniels' inquiry, GM Johnson spoke about grant funding for future projects. In response to Director Hughes' inquiry, GM Johnson noted that staff continues to watch the BRICK program with CALOES and work with regional FEMA and legislation. In response to Director Mourelatos' inquiry, GM Johnson provided an overview of the land exchange.

Public Information Officer Report – PIO Broglio provided highlights from his report. Director Mourelatos suggested expanding outreach for Walk n' Learn. In response to Director Mourelatos' comment, the Board and staff discussed NTPUD involvement in the eco-tourism and conservation tourism rebranding meetings. Director Hughes suggested expanding the TTSA Candidate position marketing.

Accounting Department Report for the month ending April 30, 2022 – CFO Van Cleave provided highlights from her report. In response to Director Mourelatos' request, CFO Van Cleave explained the consolidated balance sheet. She added she would demonstrate the change in a pie chart.

Park, Recreation, and Facilities Department Report – RPF Oberacker provided highlights from her report. Director Mourelatos expressed the importance of the community calendar. RPF Oberacker noted the reservation system would also have a calendar. In response to Director Daniels' inquiry about buoys, GM Johnson spoke about buoys and motorized concessionaire.

Planning and Engineering Department Report – EOM Pomroy provided highlights from his report. The Board and staff discussed current projects. In response to Director Mourelatos, GM Johnson explained public works construction contracts are granted to the lowest bidder and cannot limit it to local or not local. In response to Director Thompson's inquiry, GM Johnson noted the non-mandatory meeting for NTEC architectural study is tomorrow, and Director Thompson will be invited to participate on the selection committee.

Utility Operations Department Report – UOM Fischer provided highlights from his report. He announced we hired two new local employees. Kelly Moore is our first woman Utility Operations Maintenance Crew member.

Legal Report – Counsel Nelson provided highlights from his report. GM Johnson noted we have a water shortage contingency plan; we are formally at stage two, and no additional action by the District Board is required.

Board Committee Reports – GM Johnson shared photos of the regional park stair replacement project. The staff and Board discussed the design and ADA accessibility.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the period from May 10, 2022, through June 13, 2022
- Approve Regular Meeting Minutes of the May 10, 2022, and Special Meeting Minutes of May 10, 2022 and May 27, 2022
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Approve Issuance of Annual Purchase Orders to Vendors in Amounts Exceeding the General Manager's Spending Limit Authority
- Authorize the General Manager to Execute a California Tahoe Conservancy Grant Agreement for the Tahoe Vista Recreation Area Facility Improvement Project
- Award Construction Contract and Authorize the General Manager to Execute the Agreement with GLA Morris Construction Inc. for the Regional Park Stairway Rebuild Project
- Authorize the General Manager to Execute Financial Transparency Software Implementation and Services Agreement with OpenGov

MOTION: Director Mourelatos moved to approve the consent item. Director Thompson seconded the item which carried unanimously by roll call vote (4-0).

GENERAL BUSINESS

Review, Discuss, and Select One (1) Candidates from the List of Nominees for Special District Representative on LAFCO, and Authorize the Board President to Execute the Certification Statement - GM Johnson introduced the item. The Board held a discussion.

Rick Stevens, LAFCO alternate, introduced himself and provided his background and experience. He noted he would be the only representative from the Eastern Slope. He asked for the vote for LAFCO. The board members asked him a few questions about his vision for the North Shore.

MOTION: Director Thompson moved to Rick Stevens as the selected Candidate from the List of Nominees for Special District Representative on LAFCO and Authorized the Board President to Execute the Certification Statement. Director Hughes seconded the motion, which carried unanimously in favor by roll call vote (4-0).

Adopt Memorandum of Understanding with IUOE – Stationary Engineers, Local 39 - GM Johnson introduced the item. He noted there were no deviations from the previous discussion. He noted the union adopted the MOU. He noted there is action still going on with the substance abuse policy; there is no financial impact.

MOTION: Director Mourelatos Adopt Memorandum of Understanding with IUOE – Stationary Engineers, Local 39. Director Hughes seconded the motion, which carried unanimously in favor by roll call vote (4-0).

Approve Job Descriptions for the Parks & Facilities Superintendent and Operations & Information Technology Technician I/II Positions - GM Johnson introduced the item. The Board and staff discussed the Superintendent position, comparable basin-wide Superintendent positions, and the challenge of attracting seasonal employees. They reviewed the need and experience required for the OIT position. GM Johnson noted the union supports the position without comment. Director Daniels and GM Johnson discussed crossing the threshold of 50 FTE.

MOTION: Director Thompson moved to Approve Job Descriptions for the Parks & Facilities Superintendent and Operations & Information Technology Technician I/II Positions. Director Hughes seconded the motion. The Board held a discussion regarding the two proposed positions, qualifications, and anticipated workload. Vice President Daniels called for the vote. The motion was carried unanimously in favor by roll call vote (4-0).

LONG RANGE CALENDAR – GM Johnson reviewed the Long Range calendar.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – *Pursuant to Section 54957.6. Agency Designated Representative: Bradley A. Johnson, General Manager/CEO Employee Organizations: Unrepresented Employees Confirmation of Understanding.*

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Section 54957. Title: General Manager/CEO

Vice President Daniels noted there would be no reportable action taken during the closed session. The Board went into a closed session at 5:21 p.m.

ADJOURNMENT – The meeting adjourned at 5:50 p.m.