



## MINUTES

### **REGULAR MEETING OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS Tuesday, April 12, at 2:00 p.m. Via Teleconference**

#### **CALL TO ORDER/ESTABLISH QUORUM**

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, April 12, at 2:00 p.m. via teleconference. The Directors in attendance were Directors Daniels, Hughes, Thompson, Mourelatos, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Ken Fischer, Engineering and Operations Manager Joe Pomroy, Human Resources Manager Lazzareschi, and Administrative Liaison Moga. Counsel Nelson was also present. The pledge of allegiance was recited.

President Coolidge requested to hear the TTSA appointment item following the TTSA report (Item F-3 to follow D-1).

**PUBLIC COMMENT AND QUESTIONS (2:05 p.m.)** – There were no requests for public comment.

#### **MANAGEMENT TEAM INFORMATIONAL UPDATES:**

**Tahoe-Truckee Sanitation Agency (T-TSA) Report** – Lane Lewis, TTSA Representative, provided highlights from his report.

Mr. Lewis addressed the Directors' questions regarding connection fees, caustic, and plant improvements. He noted the TTSA Board gave direction to go forward with HDR to complete a rate study. He added we are addressing the findings from the report, including ways to operate more efficiently.

Pippin Mader provided a public comment regarding TTSA matters.

**(Previously General Business Item F-3) Review, Discuss and Possibly Take Action Regarding the Appointment of a District Representative to the Tahoe-Truckee Sanitation Agency Board of Directors** - General Manager Johnson introduced the item.

In response to Director Daniels' question, Mr. Lewis stated he would continue to serve at the Board's pleasure; he added there have only been two NTPUD representatives over the history of TTSA. He added he would be happy to provide any interested representative insight and information.

Director Daniels spoke about Mr. Lewis' qualifications. Director Hughes thanked Mr. Lewis for serving.

The Board held a lengthy discussion about soliciting interested community members or board members to serve as a TTSA board member with the skills and qualifications to provide good governance and sound financial decisions for that Board.

Pippin Mader provided a public comment. He thanked the Board for this public process and transparency. He thanked Lane for serving for a long time. He recommended using an elected official.

The Board discussed the next steps with the application and selection process through the Ad Hoc Committee. Director Hughes advised that Director Mourelatos take over on the Ad Hoc Committee for her. Director Daniels requested that participating in the TTSA Ad Hoc Committee does not prevent the committee members from applying.

**General Manager/CEO Report** – General Manager (GM) Johnson provided highlights from his report.

**Public Information Officer Report** – GM Johnson highlighted PIO Broglio's report. The Board members complimented the graphs and social media efforts.

**Accounting Department Report for the month ending February 28, 2022** – Chief Financial Officer (CFO), Vanetta Van Cleave, highlighted items from her financial report. The Board and Staff discussed the net income report, reserves, and principle balance.

**Recreation, Park, and Facilities Department Report** – GM Johnson provided a Parks, Recreation, and Facilities highlighted items from RPF Manager Oberacker's report. The Board and Staff briefly discussed the new Recreation and Community Events Supervisor, Ben Visnyei. The Board members expressed their pleasure to have such a strong community leader. President Coolidge complimented the field usage table in Manager Oberacker's report.

**Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report. GM Johnson noted we are evaluating the impact of the watermain bid opening, which may shift the timing on other projects.

**Utility Operations Department Report** – UOM Fischer provided highlights from his report. The Board members inquired about alternative power during strategic planning.

**Legal Report** – Legal Counsel Josh Nelson provided highlights from his report.

**Committee Reports** – The Directors commented that the committees recommended the items under consent. GM Johnson noted he is working with Emily with Truckee JPA to expand the partnership for development opportunities. Workforce housing will be part of the strategic planning discussion.

**CONSENT CALENDAR:**

- Approve Accounts Paid and Payable for the period from March 8, 2022, through April 11, 2022

- Approve Regular Meeting Minutes of March 8, 2022 and Special Meeting Minutes of the March 23 and March 28, 2022.
- Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
- Award a Construction Contract and Authorize the General Manager to Execute an Agreement and Purchase Order with Lakeside Paving and Sealing Inc. for the Replacement of Asphalt Concrete in Various Locations
- Authorize the General Manager to Execute a Purchase Order for the Purchase of Three Generac Mobile Diesel Engine Driven Generators
- Authorize the General Manager to Execute a Memorandum of Understanding with Tahoe Truckee Unified School District Regarding Field Maintenance and Use
- Authorize the General Manager to Execute Two (2) Placer County Tourism Master Plan Grant Agreements for the Tahoe Vista Recreation Area – Marina Trail & Scenic Overlook Improvement Project and the North Tahoe Regional Park Tennis and Pickleball Reconstruction Project

**MOTION: Director Thompson moved to approve the consent calendar. Director Daniels seconded the motion, which was carried unanimously by roll call (5-0).**

#### **GENERAL BUSINESS**

**Consider and Discuss the Approved Adjustment to Water and Sewer Rates Effective July 1, 2022** - GM Johnson provided a PowerPoint presentation. Director Daniels stated the Finance Committee reviewed and recommended moving forward. The other board members agreed. No action is required.

**Approve Revised the Fiscal Year 2021-22 Organizational Chart, Job Description, and Salary Schedule for the Customer Account Manager Position** - GM Johnson introduced the item. The Board and Staff discussed the position, tasks, and pay scale compared to the previous CSR position. GM Johnson spoke about having adequate mid-level management with technical expertise and a higher skill set, including accounting, to lead and own the processes and ensure redundancy. He added we received strong agreement from the union as they recognized the need. Director Thompson noted the Personnel Committee asked the same questions raised during this meeting.

**MOTION: President Coolidge moved to Approve the Revised Fiscal Year 2021-22 Organizational Chart, Job Description, and Salary Schedule for the Customer Account Manager Position. Director Hughes seconded the motion, which passed unanimously by roll call vote (5-0).**

**BOARD COMMENTS** – In response to Director Thompson about the watermain project, GM Johnson noted we would discuss it at a special April board meeting.

**LONG RANGE CALENDAR** – The long-range calendar was reviewed.  
 Capital Workshop and Tour, March 10. 10 a.m. – 1p.m.  
 Special Board Meeting – Operating Budget Workshop, May 27, 9 a.m. – 12 p.m.

**PUBLIC COMMENT AND QUESTIONS:** There were no requests for public comment.

President Coolidge noted no reportable action would be taken during the closed session. The Board took a brief recess and went into a closed session at 4:40 p.m.

**CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS** – *Pursuant to Section 54957.6. Agency Designated Representative: Bradley A. Johnson, General Manager/CEO Employee Organizations: International Union of Operating Engineers (IUOE) Stationary Engineers Local 39 Memorandum of Understanding and Unrepresented Employees Confirmation of Understanding.*

**ADJOURNMENT** –There being no further business to come before the Board, the meeting adjourned at 5:22 p.m.