



## MINUTES

### **REGULAR MEETING OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS Tuesday, October 12, 2021 at 2:00 p.m. Via Teleconference**

#### **CALL TO ORDER/ESTABLISH QUORUM**

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, October 12, 2021 at 2:00 p.m. via teleconference. The Directors in attendance were President Coolidge, Directors Daniels, Hughes, Thompson, and Mourelatos (arrived at 2:49 p.m.). District Staff in attendance included General Manager Johnson, Engineering and Operations Manager Pomroy, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Public Information Officer Justin Broglio, and Administrative Liaison Moga. Counsel Nelson was also present. The pledge of allegiance was recited.

#### **CALL TO ORDER/CLOSED SESSION (2:00 p.m.)**

There were no changes to the agenda. The pledge was recited.

#### **Adopt Resolution 2021-13, a Resolution of the Board of Directors of the North Tahoe Public Utility District Authorizing Remote Public Meetings**

**MOTION:** Director Daniels moved to Adopt Resolution 2021-13, a Resolution of the Board of Directors of the North Tahoe Public Utility District Authorizing Remote Public Meetings. Director Hughes seconded the motion. The motion carried (4-0). Director Mourelatos was absent.

**PUBLIC COMMENT AND QUESTIONS (2:05 p.m.)** – There were no requests for public comment.

#### **MANAGEMENT TEAM INFORMATIONAL UPDATES:**

**Tahoe-Truckee Sanitation Agency (T-TSA) Report** – Lane Lewis, TTSA Representative, provided highlights from his report. In response to Director Thompson, Mr. Lewis confirmed Lahonton validated the procedures TTSA uses to test the coliform testing. President Coolidge thanked Mr. Lewis for the flow and calibration report and stated she would like to sit down and review the reports.

**Recreation and Parks Commission Report** – Commissioner Linda Slack-Cruz provided highlights from her report. Director Daniels and Thompson complimented Ms. Slack-Cruz on her informative report. Director Daniels shared compliments she received about the new field. She commended and congratulated Staff for the new field.

**General Manager/CEO Report** – General Manager (GM) Johnson provided highlights from his report, including improving Covid case rates. He provided a staff update in the Recreation Division. He provided an update on legislative affairs and potential funding opportunities. He noted IVGID is interested in joining legislative efforts to ensure that messaging is consistent.

**Public Information Officer Report** – Public Information Officer, Justin Broglio, provided highlights from his report. PIO Broglio spoke about the Agents of Discovery program. Director Hughes encouraged him to monitor the connectivity issues data during peak demand in our area. President Coolidge encouraged him to use and incorporate natural history and information.

**Accounting Department Report for the month ending August 31, 2021**– Chief Financial Officer (CFO), Vanetta Van Cleave, highlighted items from her financial report.

Director Mourelatos joined the meeting at 2:49 p.m.

**Park and Facilities Department Report** – PIO Broglio provided highlights from the Recreation and Parks Facilities Department report. The Directors complimented the Community Night In the Park. Director Thompson added that he would like to partner with State Parks and host these events more often. Director Thompson stated he would like to hire an architect to draw up designs for the NTEC. Director Hughes stated she would like partnership with community development to develop a bigger vision for that spot. GM Johnson noted that is in the hopper of the Engineering team.

**Planning and Engineering Department Report** – EOM Joe Pomroy provided highlights from his report. In response to Director Daniels' inquiry, EOM Pomroy spoke about the satellite station improvements alongside southwest gas work. In response to Director Hughes' inquiry about future summer projects, GM Johnson stated that we are coordinating projects impacting roads and traffic controls in the spirit of partnership. President Coolidge and Director Mourelatos encouraged PIO Broglio to post the project photos on social media.

**Utility Operations Department Report** – EOM Joe Pomroy highlighted items from UOM Fischer's report. Director Mourelatos stated he was notified about a significant leak at his property. He applauded the District for providing the data of the water loss. Director Daniels shared a similar story about leaking at a house and commended Staff. In response to Director Daniels, EOM Pomroy stated he could follow up with her about her potential sewer spill inquiry.

**Legal Report** – Legal Counsel Josh Nelson provided highlights, including recent legislature adoptions, including SB 323 and SB 155. Director Mourelatos encouraged PIO Broglio to put this information out to customers. In response to President Coolidge's inquiry about updated notices on the wipes, Counsel Nelson stated they would have standard labels on the product. The Board discussed a proactive campaign to inform residents and visitors about wipes.

**Board Committee Reports** – The Development & Planning and Finance Committee members reported they recommend approval of consent items. The Directors complimented the additional financial graphs. Director Mourelatos spoke about the timing of grants and impacts on our financial position.

#### **CONSENT CALENDAR:**

- **Approve Accounts Paid and Payable for the period from September 14, 2021, through October 11, 2021**

- **Approve Minutes of the September 14, 2021 Regular Meeting**
- **Authorize the General Manager to File Notice of Completion for Field #4 Renovation and Pedestrian Path Project**
- **Adopt Resolution 2021-14, a Resolution of the Board of Directors of the North Tahoe Public Utility District Approving the Application for the State of California Proposition 68 Parks and Water Bond Act Rural Recreation & Tourism Program Grant Funds**
- **Authorize the General Manager to Execute a Professional Services Agreement for the Design of the Regional Park Stairway Rebuild Project**
- **Approve the Utility Operations Superintendent Job Description Update**
- **Adopt Resolution 2021-15, a Resolution of the Board of Directors of the North Tahoe Public Utility District Adopting Fiscal Year 2020-2021 Revised Annual Appropriations Limit**
- **Adopt Resolution 2021-16, a Resolution of the Board of Directors of the North Tahoe Public Utility District Approving an Application for the Truckee Tahoe Airport District Agency Partnership Program Grant**

Director Thompson asked for clarification for items F7 & F8. GM Johnson provided a brief explanation and clarification.

**MOTION: Director Thompson moved to approve the consent calendar. Director Daniels seconded the motion, which carried unanimously by roll call (5-0).**

## **GENERAL BUSINESS**

### **Review, Discuss and Consider Adopting Revised and Updated Recreation and Parks Commission By-laws**

GM Johnson introduced the item. They discussed keeping the student commission position. Additionally, they encouraged coordinating with the school district, back-to-school night, and the Boys & Girls Club Leadership Program for outreach opportunities. GM Johnson stated the student language can be updated to be 'if available, up-to,' instead of 'shall be.' Director Mourelatos stated out of respect to our Commission; he requested Staff inform the Commission that the Board expressed the desire to keep the student position and acknowledge the Commission's success. GM Johnson discussed and made redline edits with the board members. He added the student should be a resident of the District. The commission 'may appoint' – it's subject to the vote of the Commission instead of the Board.

**MOTION: Director Daniels moved to Adopt the Revised and Updated Recreation and Parks Commission By-laws. Director Coolidge seconded the motion, which carried in-favor by roll call (4-0). Director Hughes had briefly stepped away from the meeting.**

### **Review, Discuss and Consider Approval of Recreation and Park Commissioner Appointments – Three-Year Terms 1/1/2022 through 12/31/2024**

GM Johnson introduced the item. The Board held a brief discussion.

**MOTION: Director Daniels moved to Approve Recreation and Park Commissioner Appointments (Michael Stoltzman, Linda Slack-Cruz, Ingrid Heggen) – Three-Year Terms**

**1/1/2022 through 12/31/2024. Director Mourelatos seconded the motion, which carried unanimously by roll call (5-0).**

**BOARD COMMENTS – Director Daniels thanked Staff for the renovated artificial turf field.**

**LONG RANGE CALENDAR – GM Johnson announced upcoming events and meetings, including Passport To Dining, TTSA facility tour, and CAP Committee meeting.**

**PUBLIC COMMENT AND QUESTIONS:** There were no requests for public comment.

After a brief recess, the Board went into a closed session at 4:16 p.m.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –**

*Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case*

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –** *(Paragraph (1) of subdivision (d) of Section 54956.9) Case name unspecified: Settlement negotiations*

**ADJOURNMENT –** There was no reportable action taken during closed session. There being no further business to come before the Board, the meeting adjourned at 4:56 p.m.