



MINUTES

REGULAR MEETING OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS Tuesday, March 9, 2021, at 2:00 p.m. Via Teleconference

CALL TO ORDER/ESTABLISH QUORUM

The North Tahoe Public Utility District Board of Directors' regular meeting was held on Tuesday, March 9, 2:00 p.m. via teleconference. The Directors in attendance were President Coolidge, Directors Mourelatos, Thompson, Hughes, and Daniels. District Staff in attendance included General Manager Johnson, Engineering and Operations Manager Pomroy, Chief Financial Officer Van Cleave, Administrative Manager Holt, Utility Operations Manager Fischer, Public Information Officer Justin Broglio, and Administrative Liaison Moga. Counsel Nelson was also present. The pledge of allegiance was recited. No changes were made to the agenda.

PUBLIC COMMENT AND QUESTIONS (2:05 p.m.) - There were no requests for public comment.

EMPLOYEE ANNIVERSARY AWARDS - General Manager Johnson commended Loren Holt, Administrative Manager, for his five years of service. The Board members complimented AM Holt for his service. Utility Operations Manager Fischer commended Catherine Colburn, Utility Operations Coordinator, for her 15 years of service. The Board thanked Ms. Colburn for her service.

MANAGEMENT TEAM INFORMATIONAL UPDATES:

Tahoe-Truckee Sanitation Agency (T-TSA) Report - Lane Lewis, TTSA Representative, provided highlights from his report. In response to President Coolidge, Mr. Lewis stated TTSA Staff is analyzing a Covid-19 relief program for business customers. In response to Director Mourelatos' inquiry of the health of TTSA, Mr. Lewis spoke about the reserve and debt status. He added there are some challenges but offered to meet with Director Mourelatos to discuss it further.

Recreation and Parks Commission Report – Recreation & Parks Commission Heggen provided highlights from her report including park usage, sled hill operations, community garden, and Boys & Girls Club update.

General Manager/CEO Report - General Manager (GM) Johnson provided highlights from his report, including COVID status and vaccine update. He spoke about interviews for Engineering Manager and Recreation Supervisor. He announced annual Employee Awards winners. He spoke briefly about General Liability and Cyber insurance renewal. President Coolidge recognized and thanked GM Johnson for his efforts to acquire the vaccinations for our team.

Public Information Officer Report – Public Information Officer, Justin Broglio, provided highlights from his report. He reported he is working on the website, newsletter, and

communication with the Boat Ramp Season Passholders. He provided social media and website metrics.

Accounting Department Report for the month ending January 31, 2021- Chief Financial Officer (CFO), Vanetta Van Cleave, provided highlights from her financial statement report. She spoke about factors that contributed to the year-to-date budget.

Park and Facilities Department Report - Administrative Manager (AM) Loren Holt provided highlights from his report. In response to Director Hughes' inquiry about trash in the Regional Park, AM Holt noted the trash cans and broken sled corral are regularly monitored and emptied by Staff.

Planning and Engineering Department Report - EOM Joe Pomroy provided highlights from his report. He reported construction for the National Avenue Sewer Pump Station and N-1 Sewer Pump Station begins April 1.

Utility Operations Department Report - Utility Operations Manager (UOM) Ken Fischer, highlighted items from his report. He referenced the spike in water production was due to an undetected broken service line. President Coolidge suggested for community members who report water leaks, we can recognize them as a 'water wise resident.'

Legal Report - Legal Counsel, Annie Branham, spoke about a relief bill for customers.

Board Committee Reports – Director Daniels spoke about Park Shop Site Lease agreement.

CONSENT CALENDAR:

- Approve Accounts Paid and Payable for the period from February 9 through March 8, 2021
- Approve Minutes of the February 9, 2021 Regular Meeting and February 24, 2021 Special Meeting
- Authorize General Manager to Execute a Professional Services Agreement with Psomas for Water System Hydraulic Modeling Services
- Authorize General Manager to Execute Extensions of Parks Shop Use Agreement between North Tahoe Public Utility District and the County of Placer

MOTION: Director Daniels moved to approve the consent calendar. Director Hughes seconded the motion which passed unanimously by roll call (5-0).

GENERAL BUSINESS

Boys and Girls Club of North Lake Tahoe Presentation on 2020 Activities (Timed item 4:00 p.m.) - GM Johnson introduced Mindy Carbajal, Boys & Girls Executive Director. Ms. Carbajal provided a PowerPoint presentation. Board members complimented Ms. Carbajal for their ability to serve the community during COVID and encouraged more collaboration opportunities. The Board and Staff discussed hosting community events at the Event Center. Ms. Carbajal noted she has been communicating with the Event Center Manager about Wine On The Water event and noted Cubby Awards were hosted at the Event Center prior to COVID

closure. Director Mourelatos noted it's a strategic long-term relationship with the Boys & Girls Club as a current and future customer of our facilities.

Consider and Possibly Adopt Resolution No. 2021-02 – Updating Attachments A-3 to the Sewer and Water Ordinances - GM Johnson introduced the item and reviewed the proposed changes in the redlined document. GM Johnson answered questions. He explained an instance when someone would request a connection fee refund. GM Johnson noted meter size is an engineering decision based on California Plumbing Code. Director Daniels complimented staff for cleaning this up and making it easier to understand.

MOTION: Director Thompson moved to Adopt Resolution No. 2021-02 – Updating Attachments A-3 to the Sewer and Water Ordinances. Director Daniels seconded the motion which passed unanimously by roll call (5-0).

Covid Rate Relief Credit Program Discussion and Possible Action to Adopt Resolution 2021-03 – Amending the Temporary Rate Relief Credit Program - GM Johnson introduced the item and explained program credit is based on the combined fixed portion of water & sewer bill. The Board and Staff discussed large accounts and possible maximum allocation. CFO Van Cleave noted there is no account with such magnitude that it would significantly impact the program. GM Johnson noted we would still be in a good place financially if everyone applied again. CFO Van Cleave noted the largest account is the trailer park who would apply to the program like a multifamily with individual credits for tenants. President Coolidge requested an objective in the strategic plan that shows our support for customers and community.

MOTION: Director Daniels moved to adopt Resolution 2021-03 – Amending the Temporary Rate Relief Credit Program. And modify the purpose statement to include goals to recognize importance of customers at this time. Director Thompson seconded the motion which passed unanimously by roll call (5-0).

BOARD COMMENTS – President Coolidge noted nominations for LAFCO. GM Johnson and the Board discuss transitioning back to in-person/zoom hybrid board meetings. Director Mourelatos stated TBID was approved by Placer County which will provide a new funding source for infrastructure, workforce housing. He spoke about acknowledgement, communication, and education of grant funds and collaboration. Director Hughes agreed.

LONG RANGE CALENDAR – GM Johnson reminded the Board that Form 700 is due April 1. He noted the special board meeting is schedule for 3/16, 2 p.m.

PUBLIC COMMENT AND QUESTIONS – There were no requests for public comment.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Case name unspecified: Settlement negotiations

ADJOURNMENT - There being no further business to come before the Board, the Board went into closed session at 4:51 p.m. There was no reportable action taken during the closed

session and the meeting adjourned at 5:10 p.m.