



**NORTH TAHOE PUBLIC UTILITY DISTRICT**  
**Board of Directors Meeting Agenda**  
**Via Teleconference:**

To view the meeting: <https://us02web.zoom.us/j/87312240527>

Meeting ID: 873 1224 0527

(346) 248 7799

**Tuesday, December 14, 2021, at 2:00 P.M.**

Welcome to a meeting of the North Tahoe Public Utility District Board of Directors.

A regular meeting of the North Tahoe Public Utility District will be held on Tuesday, December 14, 2021, 2 p.m. via teleconferencing. Teleconferencing access to the meeting and public comment is available by calling: (888) 475-4499 (Meeting ID: 873 1224 0527). No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and available online after the meeting has concluded. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

Members of the public are encouraged to access the meeting and provide public comment via teleconferencing: (888) 475-4499 (Meeting ID: 873 1224 0527). If you wish to make a public comment, the District encourages you to RSVP by 1:30 p.m. on December 14th to [mmoga@ntpud.org](mailto:mmoga@ntpud.org). However, the District will permit teleconference public comment by all attendees regardless of advance reservation.

In addition, all written public comments received by 1:30 p.m. on December 14, 2021 will be distributed to the District Board Members for their consideration and all written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the discretion of the Board of Directors. Written comments may be emailed to [mmoga@ntpud.org](mailto:mmoga@ntpud.org), mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

Pursuant to Government Code Section 54953(e) (AB 361), the meeting will be held via teleconference at the number listed above.

**TIMED ITEMS ON THIS AGENDA**

*2:05 P.M. Public Comment and Questions*

*4:00 P.M. Audit presentation*

- A. CALL TO ORDER/OPEN SESSION/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA** - *Agenda Items may be taken off the agenda or taken out of order.*
- C. PUBLIC COMMENT AND QUESTIONS (2:05 P.M.):** *Any person wishing to address the Board of Directors on items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment. Members of the public should wait to be recognized on the conference line prior to submitting a comment.*
- D. EMPLOYEE ANNIVERSARY AWARDS**
1. Michael Harper – Water Quality Control Technician – 5 Years of Service
  2. Sandra Lazzareschi – Human Resource Manager – 20 Years of Service

**E. MANAGEMENT TEAM INFORMATIONAL UPDATES:** *Reports are informational only, and no action will be taken.*

1. Tahoe-Truckee Sanitation Agency (T-TSA) Report
2. Recreation and Parks Commission Report
3. General Manager/CEO Report
4. Public Information Officer Report
5. Accounting Department Report for the month ending October 31, 2021
  - a. Monthly Financial Report
  - b. Treasurer's Report
6. Park, Recreation, and Facilities Department Report
7. Planning and Engineering Department Report
8. Utility Operations Department Report
9. Legal Report
10. Board Committee Reports

**F. CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

1. Approve Accounts Paid and Payable for the period from November 9, 2021, through December 13, 2021
2. Approve Regular Meeting Minutes of the November 9, 2021 and Special Meeting Minutes of November 30, 2021
3. Extend Resolution 2021-13 to Re-Authorize Virtual Public Meetings in Accordance with AB 361
4. Authorize Notice of Completion for the Grey and Toyon Watermain Improvements Project
5. Adopt Resolution 2021-18, a Resolution Adopting the Placer County Local Hazard Mitigation Plan 2021 Update
6. Adopt Resolution 2021-19, a Resolution Approving a Sole Source Procurement and Authorize a Procurement Contract for Five (5) Smith and Loveless Everlast Sewer Pumping Stations

**G. GENERAL BUSINESS**

1. Review, Discuss, and Possibly Accept the Annual Independent Audit Report of Financial Statements for Fiscal Year 2020-21 with Presentation by Brad Bartells of MUN CPAs (Timed item 4:00 p.m.)
2. Review, Discuss, and Possibly Adopt Resolution 2021-20, a Resolution Adopting an Unfunded Pension Liability Policy
3. Review, Discuss, and Possibly Authorize Funding a Portion of the District's CalPERS Unfunded Pension Liability Obligation
4. Review, Discuss, and Possibly Adopt (a) Ordinance No. 398, an Ordinance Adding Bidding Requirements Under the Uniform Public Construction Cost Accounting Act; (b) Resolution 2021-21, a Resolution Approving Electing Into the Uniform Public Construction Cost Accounting Act; and (c) Resolution 2021-22, a Resolution Adopting a Contracting, Procurement, and Purchasing Policy Including Emergency Contract Delegation

5. Review, Discuss, and Possibly Approve an Increase in the Authorized Project Contingency and a Project Budget Augmentation for the National Sewer Pump Station Rehabilitation Project
6. Review, Discuss, and Possibly Adopt Criteria for the Appointment of a District Representative to the Tahoe-Truckee Sanitation Agency Board of Directors

**H. BOARD ORGANIZATIONAL MATTERS FOR CALENDAR YEAR 2022**

**1. Selection of Officers for 2022**

- a. President
- b. Vice President
- c. Secretary

**2. Committee Appointments for 2022**

- a. Development & Planning Committee
- b. Finance Committee
- c. Personnel Committee
- d. Recreation and Parks Committee
- e. Other Committees

**3. Set Regular Meeting Date/Time/Locations for 2022**

**I. BOARD COMMENTS**

**J. LONG RANGE CALENDAR**

**K. PUBLIC COMMENT AND QUESTIONS:** *See protocol established under Agenda Item C, Public Comment and Questions.*

**L. CLOSED SESSION**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: Chief Financial Officer*
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – *(Paragraph (1) of subdivision (d) of Section 54956.9) Case name unspecified: Settlement negotiations*

**M. ADJOURNMENT**